

**GOVERNING BOARD MEETING MINUTES  
MAY 18, 2021**

**Members Present:** Mr. Justin Anderson, Ms. Deb Faralli, Ms. Sue Lyon, Mr. Kevin Rossmiller, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Amber Wirt, Ms. Julie Wittenauer and Ms. Tammy Muerhoff (ex-officio)

**Members Absent:** Mr. Tab Balmer, Ms. Liz Bornhoeft, Mr. Nathan Faith, Ms. Eva Gonzalez, Ms. Sue Ickes, and Mr. Aaron Kayser

**BHASSED Staff:** Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Mr. Gary Rowe called the Governing Board meeting to order at 6:00 p.m. via Zoom online meeting. Roll call was taken.

2. Consent Calendar: Mr. Justin Anderson made a motion to approve consent calendar items 2.1, 2.2 and 2.3. Ms. Amber Sensabaugh seconded the motion. The motion carried unanimously by a roll call vote.

2.1 Approval of minutes from April 20, 2021 meeting

2.2 Approval of expenditures, April 2021

2.3 Approval of personnel recommendations

The following employees have submitted their intent to retire in two years, in order to take advantage of the two-year retirement incentive:

- Helen Wright, physical therapist  
Effective: June, 2023
- Cari Stewart, transition specialist/job developer  
Effective: June, 2023

Retirements:

- Henry Murray, teacher, Phoenix Program  
Effective: End of the school year
- Joanne Nelson, audiologist  
Effective: 6/16/21

Resignations:

- Emily Grooms, school psychologist.  
Effective: End of the school year
- Daniel Peal, paraprofessional, Black Hawk Area Education Center.  
Effective: 5/3/21.

2.4 Approval of Embrace Software contract for the 2021-2022 school year.

3. Board Finance Department and Treasurer's Report

Ms. Swanson provided information on the district's financials through April 30, 2021. Ms. Swanson also reported on 3<sup>rd</sup> quarter billing, medical insurance open enrollment, general liability insurance review, and auditing services. ESSER 2 projects were completed by installing air purifiers at the Center and Admin Building.

Mr. Kevin Rossmiller made a motion to accept Ms. Swanson's Finance Department's Report Mr. Justin Anderson seconded the motion. The motion carried unanimously by a roll call vote.

4. Director's Report

Ms. Schrader informed the Board that BHASED will return to the regular school schedule to begin the 2021-2022 school year. School hours will be an 8:00 am start time with a 2:30 dismissal. Students will be dismissed at 1:30 for early out every Wednesday. BHASED will require that students have an application signed by a medical doctor to be remote learning students for the 2021-2022 school year.

5. Executive Session  
(5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or employees of the district. Ms. Deb Faralli made a motion to enter into Executive Session Ms. Sue Lyon seconded the motion. The motion carried unanimously by a roll call vote. The Governing Board entered into Executive Session at 6:13 p.m. The Governing Board returned to Open Session at 6:22 p.m. Roll call was taken.
6. Freedom of Information Requests: There were no FOIA requests.
7. Forum/Other Matters:  
Ms. Schrader provided information regarding current enrollments and recent events at the Center and Phoenix. May 28<sup>th</sup> is the last day of attendance for our students.
8. Adjournment: There being no further business, Ms. Sue Lyon made the motion to adjourn. Mr. Kevin Rossmiller seconded the motion. The motion carried unanimously by a roll call vote. The meeting adjourned at 6:26 p.m.

Respectfully,

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Mr. Gary Rowe, President

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Ms. Christan Schrader, Secretary