



4670 11th Street
East Moline, IL 61244
309-796-2500
309-796-2911 Fax

Christan Schrader
Director

**SUPERINTENDENTS ADVISORY COMMITTEE MEETING
MINUTES
December 2, 2020**

Members Present: Mr. Josh Temple, Mr. Scott Petrie, Mr. Eric Lawson, Mr. Joe Blessman, Dr. Carl Johnson, Mr. Scott McKissick, Dr. Kristin Humphries, Dr. Rachel Savage, Dr. Terri VanDeWiele, Dr. Reginald Lawrence, Mr. Perry Miller, and Mr. Alan Boucher

Members Absent: Mr. Shannon Bumann, Dr. Jay Morrow, and Ms. Tammy Muerhoff (ex-officio)

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Mr. Joe Blessman called the Superintendents' Advisory Committee (SAC) meeting to order at 12:00p.m. via Zoom online meeting. Roll call was taken.

2. Consent Calendar: Dr. Carl Johnson made a blanket motion to approve agenda items 2.1, 2.2, and 2.3. Mr. Scott McKissick seconded the motion. The motion carried unanimously by roll call vote.

- 2.1 Approval of minutes from November 4, 2020 meeting
- 2.2 Approval of expenditures, November 2020
- 2.3 Adopt the following updated and reviewed policies
 - 3:40 Director
 - 4:80 Accounting and Audits
 - 5:270 Employment At-Will Compensation and Assignment
 - 6:20 School Year and Calendar Day
 - 6:340 Student Testing and Assessment Program
 - 7:100 Health, Eye, Dental Exam., Immunization, and Exclusion of Students

3. Board Finance Department and Treasurer's Report

Ms. Swanson reported on December billings that include the DHH Tuition, the Hearing Assistive Technology (HAT) Rental and the Remote Hearing Equipment fees. The 2nd quarter Itinerant and Support Services will be billed as well. These quarter billing dates have shifted to September, December, and March to allow for the final quarter to reflect actual units served. She went on to share information on district financials through October 31, 2020.

Mr. Eric Lawson made a motion to accept Ms. Swanson's Finance Department's Report. Mr. Scott McKissick seconded the motion. The motion carried unanimously by a roll call vote.

4. Director's Report

- A. FY20 Audit Results: The FY 20 Audit has been completed and was presented to the BHASED Governing Board on November 17, 2020. The auditor has remarked that the Cooperative's financials are significantly improved over the past several years. Copies are available in print or via email upon request.
- B. Remote Learning Update: The Center and Phoenix have been on full remote learning since November 16, 2020. Students and staff and engagement has been quite good during this time frame. The intent is to be back in person following the hybrid model, with students attending beginning December 7, 2020. We will continue to monitor staff and student COVID-19 exposures and positivity levels.
- C. Policies: The Committee conducted a first reading of new policy: 7:345 Use of Education Technologies; Student Data Privacy and Security and new exhibit: 2:220-E-9 Requirements for No Physical Presence of Quorum & Participation by Audio or Video During Disaster Declaration.

- D. BINAX COVID-19 Testing: Ms. Schrader noted that this testing option was presented by the Rock Island County Health Department. The tests are provided free of charge, are 97% accurate, have results in 15 minutes, and can be administered locally by our school nurses. She went on to share that this would facilitate the quarantine decision making process and timelines of getting staff and students back in school. This would be available to staff and students free of charge. Ms. Schrader noted that if we move forward, we will need to obtain a testing waiver drafted by the attorney, a CLIA waiver, and biohazard waste bags/removal. The BHASED nurses have already completed the required training.
- E. BHASED 18-22-Year-Old Program: This program was approved by the SAC and Governing Board in February of 2020 but was put on hold for the 2020-21 school year due to the pandemic. Ms. Schrader informed the Committee that a site has been secured and is requesting that the Cooperative moves forward with the new program at the beginning of the 2021-22 school year. We will start off by serving 5-7 students, in hopes to grow the program to serve approximately 12 students. Staffing needed will be a teacher and a paraprofessional.

Dr. VanDeWiele made a motion that was seconded by Mr. Scott McKissick to approve items 4B. Remote Learning Update; 4C. First Reading of Policies; 4D. BINAX COVID-19 testing after costs for hazardous waste and other requested information is obtained; and 4E. to proceed with the BHASED 18-22-year-old program. The motion carried unanimously by roll call vote.

5. Executive Session
(5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or employees of the district. Dr. Terri VanDeWiele made a motion to enter into executive session Dr. Reginald Lawrence seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:37 p.m. The Committee returned to open session at 1:06 p.m. Roll call was taken.
6. Personnel Recommendations
Dr. Terri VanDeWiele made a motion and Mr. Josh Temple seconded to accept the retirement of Tracy Juscius, itinerant teacher of the deaf/hard of hearing, at the conclusion of the 2020-21 school year. The motion carried unanimously by a roll call vote.
7. Freedom of Information Requests: There were no FOIA requests.
8. Forum/Other Matters: Ms. Schrader shared the following program updates: The Center has 137 students enrolled and is expected to have 140 by the end of December. There are 43 students on full-remote learning and 94 in-person. There is a CPI Refresher training for the advanced team on December 9th and IEP training for licensed staff on December 16th. The Phoenix program has 43 enrolled and one referral in process. There are 13 students on full remote and 30 in person. Staff is collecting donations for Christmas gifts and food baskets for students and their families. Both programs will be on winter break December 21- January 1.
- Ms. Schrader shared that the annual needs assessment surveys will be sent out to districts in the next few days. These surveys fulfill IDEA grant requirements as well as provide information for the Cooperative regarding needs for programs, services, and professional development.
- Ms. Schrader informed the Committee that a new parent portal has been activated in EmbraceIEP and Embrace504 for most of our districts. This new portal allows parents the opportunity to go online and view and sign their child's IEP/504 plan. The system generates a secure passcode that expires in 7 days and only allows them to view current IEP documents.
9. Adjournment: There being no further business, Mr. Eric Lawson made the motion to adjourn. Mr. Alan Boucher seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 1:12 p.m.

Respectfully,

Mr. Joe Blessman, Chairman

Ms. Christan Schrader, Secretary