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Christan Schrader
Director

**SUPERINTENDENTS ADVISORY COMMITTEE MEETING
MINUTES
November 4, 2020**

Members Present: Mr. Josh Temple, Mr. Eric Lawson, Mr. Joe Blessman, Dr. Carl Johnson, Mr. Scott McKissick, Dr. Kristin Humphries, Dr. Rachel Savage, Dr. Terri VanDeWiele, Dr. Jay Morrow, and Mr. Alan Boucher

Members Absent: Mr. Scott Petrie, Mr. Shannon Bumann, Dr. Reginald Lawrence, Mr. Perry Miller, and Ms. Tammy Muerhoff (ex-officio)

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Mr. Joe Blessman called the Superintendents' Advisory Committee (SAC) meeting to order at 12:00p.m. via Zoom online meeting. Roll call was taken.
2. Blanket Motion: Dr. Carl Johnson made a blanket motion to approve agenda items 3, 4B, and 4C. Mr. Scott McKissick seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of October 7, 2020 Meeting
 - 4B. Bills Payable – October 2020
 - 4C. Activity Account Balances – October 2020

4. Business Office

A. Finance Department Report

Ms. Swanson reported on ESY billing, the billing process for tuition, and the billing cycle for support services. She noted that this billing cycle provides a steady cash flow for BHASED.

The FY20 Audit Report will be presented at the November 17th Governing Board Meeting.

6. Executive Session

Mr. Eric Lawson made a motion to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Scott McKissick seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:20 p.m.

The Committee returned to Open Session at 12:39 p.m. Roll call was taken.

8. BHASED Director's Report

Ms. Schrader updated the Committee on enrollment at the Center 135 current and expecting 139 by the end of the month. Phoenix has 44 students.

Ms. Schrader shared information regarding the need to hire a new architect as Kelly and Associates has notified us that they will no longer be taking on any new projects.

Christan also shared that she is going to look into hiring a smaller legal firm to supplement and lower the cost of legal services. Several members shared that they do the same thing and who their supplementary legal firms are. Dr. Morrow inquired if we had a retainer with Franczek, the Director shared that no retainer has been paid in at least the past six years.

The Director will be hosting an in-person District Coordinator Meeting on November 17, 2020 at the East Moline Administrative Building in the Glenview Room.

There being no further business, Mr. Eric Lawson made the motion to adjourn. Mr. Alan Boucher seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 12:51p.m.

Respectfully,

Mr. Joe Blessman, Chairman

Ms. Christan Schrader, Secretary