

Christan Schrader
Director

**GOVERNING BOARD MEETING
MINUTES
October 20, 2020**

Members Present: Ms. Sue Ickes, Mr. Kevin Rossmiller, Mr. Tab Balmer, Ms. Amber Sensabaugh, Mr. Aaron Kayser, Ms. Sue Lyon, Ms. Deb Faralli, and Ms. Tammy Muerhoff (ex-officio)

Members Absent: Ms. Julie Wittenauer, Mr. Nathan Faith, Mr. Gary Rowe, Mr. John Barton, Ms. Eva Gonzalez, Ms. Liz Bornhoeft, and Mr. Justin Anderson

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Ms. Amber Sensabaugh called the meeting to order at 6:00p.m. via Zoom online meeting. Roll call was taken.
2. Blanket Motion: Mr. Kevin Rossmiller made a blanket motion to approve agenda items 3, 4B, 4C, 4D, 5A, and 5B. Ms. Deb Faralli seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of September 2, 2020 Meeting
 - 4B. Bills Payable – September 2020
 - 4C. Activity Account Balances – September 2020
 - 5A. Employment
 1. Heather Wilson, Paraprofessional – BHAEC
 2. Jessica Morrissey, Paraprofessional – BHAEC
 3. Christy Janeliunas, 2nd Shift Custodian – BHAEC
 - 5B. Resignation
 1. Kaitlyn Collis, Paraprofessional – Center
 2. James Scott, Custodian – Phoenix
4. Business Office
 - A. Finance Department Report

Ms. Swanson reported on as IRS issue from 2015 in regards to W-2 submissions. BHASED was recently notified that all was reconciled and all accumulated fines, and late filing penalties and interest were waved.

Ms. Swanson shared that she had recently attended a FEMA webinar. Her understanding is that there are new guidelines in place that are more restrictive, especially for schools.
6. Executive Session

Mr. Aaron Kayser made the motion to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Kevin Rossmiller seconded the motion. The motion carried unanimously by a roll call vote. The Governing Board entered into Executive Session at 6:11 p.m. The Governing Board returned to Open Session at 6:22 p.m. Roll call was taken.

Mr. Tab Balmer made a motion to approve FMLA leave for Employee “D”, Ms. Sue Ickes seconded the motion. The motion carried unanimously by a roll call vote.

Mr. Aaron Kayser made a motion to approve FMLA leave for Employee “E”, Ms. Sue Lyon seconded the motion. The motion carried unanimously by a roll call vote.
8. BHASED Director’s Report

Ms. Schrader shared that the enrollment at the Center 134 current and is expected to be 138 by the end of the month. Phoenix has 44 students and 2 referrals in the works.

BHASED purchased Vital Oxide by the drum. Compared to the price per gallon the savings was over 50%. This will be enough to clean both buildings for the remainder of the 2020-21 school year.

The Director attended the IASA Aspiring Superintendent Academy October 8-12, 2020. Topics included: School District Leadership, Communication Strategies, School District Planning & Operations, School Finance, Advocacy Law, and Action Planning and Next Steps.

There being no further business, Mr. Tab Balmer made the motion to adjourn. Mr. Aaron Kayser seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 6:28 p.m.

Respectfully,

Ms. Amber Sensabaugh, Vice-President

Ms. Terri Sinde, Secretary