

**SUPERINTENDENTS ADVISORY COMMITTEE MEETING
MINUTES
October 7, 2020**

Members Present: Mr. Josh Temple, Mr. Joe Blessman, Dr. Carl Johnson, Dr. Rachel Savage, Mr. Perry Miller, Mr. Alan Boucher, and Ms. Tammy Muerhoff (ex-officio)

Members Absent: Mr. Scott Petrie, Mr. Shannon Bumann, Mr. Eric Lawson, Dr. Kristin Humphries Mr. Scott McKissick, Dr. Reginald Lawrence, Dr. Terri VanDeWiele and Dr. Jay Morrow

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Mr. Joe Blessman called the Superintendents' Advisory Committee (SAC) meeting to order at 12:00p.m. via Zoom online meeting. Roll call was taken.
2. Blanket Motion: Dr. Carl Johnson made a blanket motion to approve agenda items 3, 4B, 4C, 5A, and 5B. Mr. Josh Temple seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of September 2, 2020 Meeting
 - 4B. Bills Payable – September 2020
 - 4C. Activity Account Balances – September 2020
 - 5A. Employment
 1. Heather Wilson, Paraprofessional – BHAEC
 2. Jessica Morrissey, Paraprofessional – BHAEC
 3. Christy Janeliunas, Custodian – BHAEC
 - 5B. Resignation
 1. Kaitlyn Collis, Paraprofessional – Center
 2. James Scott, Custodian – Phoenix

Mr. Perry Miller and Ms. Tammy Muerhoff joined the meeting at 12:05

4. Business Office

A. Finance Department Report

Ms. Swanson reported on as IRS issue from 2015 in regards to W-2 submissions. BHASED was recently notified that all was reconciled and all accumulated fines, and late filing penalties and interest were waved.

Ms. Swanson shared that she had recently attended a FEMA webinar. Her understanding is that there are new guidelines in place that are more restrictive, especially for schools.

6. Executive Session

Mr. Alan Boucher made the motion to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Dr. Rachel Savage seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:17 p.m.

The Committee returned to Open Session at 12:37 p.m. Roll call was taken.

Mr. Josh Temple made a motion to approve FMLA leave for Employee "D", Mr. Alan Boucher seconded the motion. The motion carried unanimously by a roll call vote.

8. BHASED Director's Report

Ms. Schrader updated the Committee on enrollment at the Center 134 current and expecting 138 by the end of the month. Phoenix has 44 students and 2 referrals in the works.

BHASED purchased Vital Oxide by the drum. Compared to the price per gallon the savings was over 50%. This will be enough to clean both buildings for the remainder of the 2020-21 school year.

The Director will be attending the IASA Aspiring Superintendent Academy October 8-12, 2020. Topics include: School District Leadership, Communication Strategies, School District Planning & Operations, School Finance, Advocacy Law, and Action Planning and Next Steps.

There being no further business, Mr. Josh Temple made the motion to adjourn. Dr. Rachel Savage seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 12:47p.m.

Respectfully,

Mr. Joe Blessman, Chairman

Ms. Christan Schrader, Secretary