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Christan Schrader
Director

GOVERNING BOARD MEETING MINUTES
June 16, 2020

Members Present: Ms. Sue Ickes, Mr. Kevin Rossmiller, Ms. Julie Wittenauer, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon, and Mr. Justin Anderson

Members Absent: Mr. Tab Balmer, Ms. Janet Flaherty, Mr. Aaron Kayser, Mr. John Barton, Ms. Eve Gonzalez, Ms. Liz Bornhoeft, Ms. Deb Faralli, and Ms. Tammy Muerhoff (ex-officio)

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: President Kevin Rossmiller, called The Governing Board meeting to order at 6:00 p.m. Roll Call: Ms. Sue Ickes, Mr. Kevin Rossmiller, Ms. Julie Wittenauer, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon, and Mr. Justin Anderson

2. Blanket Motion: Justin Anderson made the motion to blanket approve agenda items: (3, 4B, 4C, 5A, 5B, 5C, 5D, 8 and 9). Sue Lyon seconded the motion. The motion carried unanimously by roll call vote.

3. Minutes of May 19, 2020 Meeting

4B. Bills Payable – May 2020

4C. Activity Account Balances – May 2020

5A. Personnel

1. Andrea Gilman, School Social Worker (2020-21 School Year)
2. Andrea Clark, School Social Worker (2020-21 School Year)
3. Epiphany Davis, Sign Language Interpreter (2020-21 School Year)
4. Ahrin Hulsing, Sign Language Interpreter (2020-21 School Year)
5. Kelly Hoppman, Nurse BHASEC (2020-21 School Year)

5B. Resignations

1. Sara Marner, Speech Pathologist & DHH Lead Teacher
2. Tammy Holland, Nurse BHASEC

5C. Retirement

1. Deb Bert, Teacher of the Visually Impaired

5D. Separation of Employment:

1. Tammy Hartman, Paraprofessional, BHAEC

8. Embrace Software Renewal

9. Renewal of Workers Compensation and Liability Insurance

4. Business Office

A. Finance Department Report

Ms. Swanson reported on repairs completed at the Phoenix building and on the status of the School Maintenance Project Grant work at the building. She went on to report that final billings for the 2019-20 SY has been sent to all of the Districts. The billings reflect reconciled costs for all programs.

Ms. Swanson reviewed the following financial reports: Balance Sheet, Expenditures, Student Activity Report, and Revenues.

6. Election of Governing Board Officers

Ms. Sue Ickes nominated Mr. Gary Rowe to replace Mr. Kevin Rossmiller as the Governing Board President for the 2020-2021 School Year. Mr. Gary Rowe accepted the nomination. The Governing Board voted unanimously to approve Mr. Gary Rowe as the President of the Black Hawk Area Special Education District Governing Board with a 1-year term beginning July 1, 2020.

Ms. Sue Ickes nominated Ms. Amber Sensabaugh to replace Mr. Gary Rowe as the new Governing Board Vice President for the 2020-2021 School Year. Ms. Sensabaugh accepted the nomination. The Governing

Board voted unanimously to approve Ms. Amber Sensabaugh as the Vice President of the Black Hawk Area Special Education District Governing Board with a 1-year term beginning July 1, 2020.

7. Presentation of the FY 21 Preliminary Budget

Ms. Swanson presented a very preliminary budget due to the pending completion of collective bargaining negotiations. Overall, the budget will look considerably lower because we will not have the IDEA funds flowing through us any longer. A more detailed and thorough budget will be presented in August at the Budget Hearing.

10. Executive Session

Mr. Kevin Rossmiller made the motion to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. Sue Ickes seconded the Motion. The motion carried unanimously by roll call vote. The board entered into executive session at 6:18 p.m.

The Governing Board returned to open session at 6:28

Ms. Sue Ickes made to motion to return to open session and Mr. Kevin Rossmiller seconded the Motion. The motion carried unanimously by roll call vote.

Amber Sensabaugh made a motion to accept the 2020-2021 Collective Bargaining Agreement as presented. Ms. Sue Lyon seconded the motion. The motion carried unanimously by roll call vote.

Mr. Rossmiller made a motion to allow two (2) members of the administrative staff a onetime roll over of up to five (5) vacation days, expiring on December 31, 2020 due to the pandemic. Ms. Sue Ickes seconded the motion. The motion carried unanimously by roll call vote.

Ms. Sue Lyon made a motion out of Executive Session for Employee "A" to use unpaid Maternity Leave in the 2020-2021 School Year. Mr. Kevin Rossmiller seconded the motion. The motion carried unanimously by roll call vote.

Sue Ickes made a motion to remove Kevin Rossmiller as a signer on all BHASED banking accounts and to add Mr. Gary Rowe as a signer on the accounts. Amber Sensabaugh seconded the motion. The motion carried unanimously by roll call vote.

11. BHASED Program and Director's Report

Ms. Schrader reported that Remote Learning was completed on May 22, 2020.

Special Education Orphanage Claims were due on June 15, 2020. BHASED requested more information from the Districts to try and increase the reimbursements amounts for the 2019-20 School Year.

BHASED had a PBIS Tier 2 training earlier this month with 91 registered participants.

BHASED will be hosting a new teacher training which will be open to all special education teachers and staff within the Cooperative. The trainings will be held in July and August.

There being no further business, Mr. Kevin Rossmiller made the motion to adjourn. Ms. Sue Ickes seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 6:45 p.m.

Respectfully,

Mr. Kevin Rossmiller, President

Ms. Terri Sinde, Recording Secretary