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Christan Schrader
Director

**SUPERINTENDENTS ADVISORY COMMITTEE MEETING
MINUTES
September 2, 2020**

Members Present: Mr. Josh Temple, Mr. Joe Blessman, Dr. Carl Johnson, Mr. Scott McKissick, Dr. Kristin Humphries, Dr. Rachel Savage, Dr. Reginald Lawrence, Dr. Terri VanDeWiele, Mr. Perry Miller, Dr. Jay Morrow, and Mr. Alan Boucher

Members Absent: Mr. Scott Petrie, Mr. Shannon Bumann, Mr. Eric Lawson and Ms. Tammy Muerhoff (ex-officio)

BHASSED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Mr. Joe Blessman called the Superintendents' Advisory Committee (SAC) meeting to order at 12:00p.m. via Zoom online meeting. Roll call was taken.
2. Blanket Motion: Dr. Rachel Savage made a blanket motion to approve agenda items 3, 4B, 4C, 5A, 5B, and 5C. Mr. Scott McKissick seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of August 8, and August 18, 2020 Meetings
 - 4B. Bills Payable – August 2020
 - 4C. Activity Account Balances – August 2020
 - 5A. Employment
 1. Alyssa Castro, Paraprofessional – BHAEC
 2. Stephanie Strehlo, Paraprofessional – BHAEC
 3. Hailey Sinde, Paraprofessional – BHAEC
 - 5B. Resignation
 1. Michelle Loy, Paraprofessional - BHAEC
 - 5C. Separation of Employment
 1. Alexander Pearson, Paraprofessional – BHAEC
 2. Emily Wates, Paraprofessional - BHAEC
4. Business Office
 - A. Finance Department Report

Ms. Swanson reported the final project for the Illinois School Maintenance Grant was the installation of fire rated doors at Phoenix and they were installed last week. Preliminary audit fieldwork began last week, all of which will be completed remotely this year.

BHASSED applied, as was approved as a FEMA recipient for COVID related expenses. FEMA reimburses at a rate of 75%. We will plan accordingly to utilize this reimbursement before using school budget funds.

Dr. Jay Morrow made the motion to accept Ms. Swanson's reports. Dr. Carl Johnson seconded the motion. The motion carried unanimously by a roll call vote.
6. Policies

Dr. Jay Morrow made the motion to approve policies 2:260, 2:265, 4:180, 5:10, 5:20, 5:100, 5:220 7:10, 7:20, 7:180, 7:185, and 7:340. Dr. Kristin Humphries seconded the motion, the motion carried unanimously by a roll call vote. Policy 7:345 was not included and will be discussed at the October 7, 2020 meeting.
7. Executive Session

Dr. Carl Johnson made the motion to enter into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public

body. Dr. Terri VanDeWiele seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:22 p.m.

The Committee returned to Open Session at 12:36 p.m. Roll call was taken.

8. BHASED Director's Report

Ms. Schrader updated the Committee on minor changes that had been made to BHASED's Return To Learn Plan, including descriptive language for quarantine of close contacts and exclusion of family members of those exhibiting symptoms of COVID.

She reported that a majority of our classrooms have less than five students in person, the remainder opting for remote learning. Ms. Schrader shared that the school nurses have reviewed the student enrollment lists and prioritized the medical needs of our students. The Center has 47 students with significant needs who will require extensive PPE. Isolation gowns, gloves, and N95 masks are required for students who need assistance with bathroom and feeding needs.

There being no further business, Mr. McKissick made the motion to adjourn. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 12:52p.m.

Respectfully,

Mr. Joe Blessman, Chairman

Ms. Christan Schrader, Secretary