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Christan Schrader
Director

**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
MINUTES
April 8, 2020**

Members Present: Mr. Ron Jacobs, Mr. Joe Blessman, Dr. Carl Johnson, Mr. Scott McKissick, Dr. Rachel Savage, Dr. Terri VanDeWiele, Dr. Reginald Lawrence, Mr. Perry Miller, Dr. Jay Morrow, Mr. Alan Boucher, and Ms. Tammy Muerhoff (ex-officio)

Members Absent: Mr. Scott Petrie, Mr. Kyle Ganson, and Mr. Shannon Bumann

BHASSED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call to Order: Chairman Perry Miller, called The Superintendents' Advisory Committee (SAC) meeting to order at 12:00p.m. via Zoom online meeting. Roll Call: Mr. Ron Jacobs, Mr. Joe Blessman, Dr. Carl Johnson, Dr. Rachel Savage, Dr. Reginald Lawrence, Mr. Perry Miller, Dr. Jay Morrow, and Mr. Alan Boucher.
2. Blanket Motion: Dr. Carl Johnson made the motion to blanket approve agenda items 3, 4B, 4C, 5, and 6. Mr. Joe Blessman seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of March 4, 2020 Meeting
 - 4B. Bills Payable – March 2020
 - 4C. Activity Account Balances – March 2020
 - 5A. BHASSED 2020-2021 School Calendar
 6. E-Rate Category 2 Bids

4. Business Office

A. Finance Department Report

Ms. Swanson reported on the bid process handled by Kelly & Associates for the replacement of the two Phoenix boilers is complete with the lowest bid being JL Brady Company.

The FY 19 Reconciliation of Audited Cost to Billed Services by District is complete. Most of the Service Program Costs were within 5% and Tuition was within 1% of the estimated costs. The reconciliation per District with the supporting units served or days enrolled by Student Name are being sent out this week.

Ms. Muerhoff (ex-officio) joined the meeting at 12:03.

Mr. Scott McKissick joined the meeting at 12:05.

Ms. Terri VanDeWiele joined the meeting at 12:10.

7. Executive Session

Mr. Blessman made the motion to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. McKissick seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:11 p.m.

The Committee returned to Open Session at 12:21 p.m. Roll call was taken.

8. BHASSED Program Reports

Teachers from both The Center and Phoenix are working with students remotely and are working to develop individualized remote learning plans for each of their students.

9. Director's Report

Ms. Schrader shared that the order for 100 chrome books was placed last week, these will be designated for students and Staff to use.

Open enrollment for BHASED health insurance will be held later today via Zoom.

Ms. Schrader also encouraged the group to contact our Senators for requesting relief for special education timelines and services during the Stay at Home order.

There being no further business, Mr. Alan Boucher made the motion to adjourn. Dr. Carl Johnson seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 12:25 p.m.

Respectfully,

Mr. Perry Miller, Chairman

Ms. Christan Schrader, Secretary