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Christan Schrader
Director

**GOVERNING BOARD MEETING
February 18, 2020**

Members Present: Mr. Kevin Rossmiller, Mr. Gary Rowe, Ms. Amber Sensabaugh, Mr. Aaron Kayser, Mr. Justin Anderson, Ms. Deb Faralli, and Ms. Tammy Muerhoff (ex-officio)

Members Absent: Ms. Sue Ickes, Mr. Tab Balmer, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. John Barton, Ms. Eva Gonzalez, Ms. Sue Lyon, and Ms. Liz Bornhoeft

BHASED Staff: Ms. Christan Schrader, Ms. Dawn Swanson, and Ms. Terri Sinde

1. Call To Order: President Kevin Rossmiller, called The Governing Board meeting to order at 6:00 p.m. Roll Call: Mr. Kevin Rossmiller, Mr. Gary Rowe, Mr. Justin Anderson, Ms. Deb Faralli, and Ms. Tammy Muerhoff
2. Blanket Motion: Gary Rowe made the motion to blanket approve agenda items 3, 4B, 4C, 5A, 5B and 6. Justin Anderson seconded the motion. The motion carried unanimously by a roll call vote.
 3. Minutes of January 21, 2020 Meeting
 - 4B. Bills – January 2020
 - 4C. Activity Account Balances – January 2020
 - 5A. Employment
 1. Lauren Schluensen, Paraprofessional – BHAEC
 2. Alexander Pearson, Paraprofessional – BHAEC
 3. Megan Schmeink, Paraprofessional – Phoenix Program
 - 5B. Resignation
 1. Aubrey Barnes, Paraprofessional – BHAEC
 2. Alex Linville, Paraprofessional – BHASEC
 3. Jaymee Sanders, Sign Language Interpreter – DHH Program
 6. E-Rate Bids for Internet Services

6:01 Ms. Amber Sensabaugh arrived

6:02 Mr. Aaron Kayser arrived

4. Business Office

A. Finance Department Report

Ms. Swanson shared information with the Board about a boiler issue at Phoenix and plumbing issues at the Center that have all been addressed. She went on to report that she worked with Republic Services to review and revise the BHAEC garbage and recycling services with the result being a \$500-\$600 savings per month.

In February we had a worker's compensation facility inspection walk through and there was an employee meeting on Wednesday February 12, 2020 for all staff at BHASEC.

The Safety Committee at the Center received a \$2500 grant from 3M for building improvements. That money will be used to pay for sensory room updates.

7. BHASED Program and Staffing Recommendations – FY2021

Ms. Schrader presented the BHASED Staffing Recommendations for the upcoming 2020-2021 school year. Recommendations included: Continue to investigate the cost to outsource custodial and maintenance services; reduce contract days for 3 Transition Specialists from 190 to 185 days per year; add 2.5 FTE Social Workers to meet district requests; add 3.5 days/week Speech Language Pathologist; increase Behavior Consultant time 1.0 FTE for a total of 2.0 FTE, add 18-22 year old program and additional interdistrict classrooms as space is available.

Justin Anderson made the motion to approve the BHASED Program and Staffing Recommendations as presented by Ms. Schrader, Deb Faralli seconded the motion. The motion carried unanimously by a roll call vote.

Ms. Schrader presented current enrollment data for the Center and Phoenix programs. Data presented documented the number of classrooms for each of the departments at the Center with the corresponding number of students in each department broken down by district. Data presented included a percentage of total enrollments for each program by district for both the Center and Phoenix programs. Information presented also included a breakdown of the 11 students on the waiting list by disability group and district. Ms. Schrader noted that the departments with the largest percentage of students were those serving students with autism, moderate intellectual disabilities, and preschool.

Ms. Schrader shared that a district outside of our Cooperative has inquired about placing a student in our Phoenix program. Ms. Schrader explained that if the space is needed by a Cooperative student that the out-of-cooperative student would be give 30 days notice that our program will no longer be able to serve the student so the member district student could be placed in our program.

BHASED Programs Reports

- A. The Center currently has 152 students enrolled as of 2/5/2020. There are a total of 11 students on the waiting list at this time.
- B. The Phoenix Program has 49 students enrolled as of 2/5/2020.

8. Director's Report

Ms. Schrader reported that the March Governing Board Meeting has been moved to March 31, 2020 due to Spring Break. The SAC meeting will be moved to April 8, 2020, so we will not have back to back meetings with the Superintendent's Advisory Committee.

Child Count Verification will begin March 12, 2020. Superintendents will have to log into I-Star to certify the December 1st Child Count. This will be the second year for this.

There being no further business, Gary Rowe made the motion to adjourn. Justin Anderson seconded the motion. The motion carried unanimously by a voice vote. The meeting adjourned at 6:26 p.m.

Respectfully,

Mr. Kevin Rossmiller, President

Ms. Terri Sinde, Recording Secretary