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Christan Schrader  
Director

## GOVERNING BOARD MEETING

May 21, 2019

**Members Present:** Mr. Kevin Rossmiller, Mr. Talbert Balmer, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon, and Ms. Tammy Muerhoff (Ex-officio)

**Members Absent:** Ms. Sue Ickes, Mr. Aaron Kayser, Mr. John Barton, Ms. Sue Gonzalez, Ms. Liz Bornhoeft, Mr. Justin Anderson, and the East Moline School District #37 Representative

**BHASSED Staff:** Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call to Order and Roll Call  
The Governing Board meeting was called to order at 6:00 p.m. by Vice President Kevin Rossmiller.
2. Blanket Motion  
Ms. Janet Flaherty made the motion to blanket agenda items 3, 4B, 5A, and 5B. Ms. Sue Lyon seconded the motion. The motion carried unanimously by a roll call vote.
  3. Approve Minutes of April 16, 2019 Meeting
  4. B. Approve Bills Payable – April 2019
  5. Personnel
    - A. Employment
      1. Amy Skinner, Assistant Principal BHAEC (2019-20 School Year)
      2. James Crawford, School Social Worker (2019-20 School Year)
      3. Jessie Thomson, School Social Work Intern (2019-20 School Year)
      4. Sara Marner, Speech Pathologist/DHH Program Lead Teacher (2019-20 School Year)
      5. Tracy Juscius, Itinerant Teacher of the Deaf/Hard of Hearing (2019-20 School Year)
      6. Bambi Suits, Sign Language Interpreter, BHASED DHH Program (2019-20 School Year)
    - B. Resignations:
      1. Monica Klein, Paraprofessional, BHAEC (Effective April 12, 2019)
      2. Laura Beth Culbert, Paraprofessional, Phoenix (Effective May 17, 2019)
      3. Don Kearney, Transition Specialist (Irrevocable Letter of Retirement, effective June 30, 2022)
      4. Kody Leiving, School Psychologist Intern
4. Business Office
  - A. Finance Department Report  
Ms. Swanson presented the cash and revenue reports.

Dawn also reported on the 2017-2018 reconciliation of services. Letters and invoices for amounts owed or checks issued for refunds of billings greater than services were mailed out on Tuesday, April 30, 2019.

The Auditor Engagement letter from Gorenz and Associates was presented. It was recommended that the Board approve the engagement with Gorenz and Associates for the FY19 audit.

Ms. Janet Flaherty made the motion to approve the Engagement Letter and Julie Wittenauer seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Mr. Talbert Balmer, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon. Nays: None

6. Health Life Safety Bids

The bid openings for the HLS projects were held on April 25<sup>th</sup>. We received four complete bids for the Center HVAC work to be completed. Bids were received from Climate Engineers, Crawford Company, Doug's Heating and A/C, and The Schebler Company. The bid range was \$14,700. The lowest bid was from The Schebler Company for \$273,000.

Three complete bids were submitted for the Phoenix roof project. Bids were received from Economy Roofing, Roofing Technology, and Sterling Commercial Roofing. The bid range was \$65,000. The lowest bid was from Economy Roofing. The bids each included material prices for supplies needed to repair the roof deck. The architect has advised that he is aware of at least one section of gypsum board that will need to be replaced.

The lowest bidders were all contacted and feel they can meet the timelines of the project and will have the work completed prior to August 10<sup>th</sup>. For financial purposes, we have asked that the work not be initiated until after July 1<sup>st</sup> so project costs are all in FY20. Ms. Janet Flaherty made the motion to approve contracts with Schebler Company for the HVAC work and Economy Roofing for the Phoenix roof work. Gary Rowe seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Mr. Talbert Balmer, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon. Nays: None

7. Executive Session

A motion was made by Janet Flaherty and seconded by Julie Wittenauer for the Governing Board to go into Executive Session at 6:30p.m.

The Governing Board returned to Open Session at 6:43p.m.

Janet Flaherty made the motion and Julie Wittenauer seconded the motion to adopt a Notice to Remedy on a tenured teacher named in the minutes of the closed session. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Mr. Talbert Balmer, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. Gary Rowe, Ms. Amber Sensabaugh, Ms. Sue Lyon. Nays: None

8. Director's Report and Information Items

Ms. Schrader reported on the Vision Screening Tool that was purchased, and will be available for any school district nurse to be trained on and used.

BHASED's end of the year celebration will be held on May 30th. Dr. PJ Caposey will be speaking to the staff on the topics of one of his several books, Manage Your Time or Time Will Manage You.

The Center had 7 students graduate this year on Thursday May 23, 2019, and 3 students graduated today May 21, 2019 from the Phoenix Program.

Ms. Schrader is in the process of visiting all of the School District Superintendents and their Business Managers to review the changes that the Cooperative will be implemented as we address the IDEA Procedural Grant change.

There being no further business, Mr. Balmer made the motion to adjourn. Ms. Lyon seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 6:47 p.m.

Respectfully,

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Kevin Rossmiller, Vice President

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Terri Sinde, Recording Secretary