BHASED
Black Hawk Area Special Education District

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Christan Schrader
Director

GOVERNING BOARD MEETING
April 16, 2019

Members Present: Mr. Kevin Rossmiller, Ms. Julie Wittenauer, Ms. Janet Flaherty, Mr. Gary Rowe, Mr. Brandon Cooper, and Mr. Ray Bergless (Ex-officio)

Members Absent: Ms. Janice Allison, Mr. Todd Caves, Mr. John Barton, Ms. Ginger Anderson, Ms. Liz Bornhoeft, Ms. Sue Lyon, Mr. Justin Anderson, and Ms. Janet Neff

BHASED Staff: Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call to Order and Roll Call
The Governing Board meeting was called to order at 6:00 p.m. by Vice President Kevin Rossmiller.

2. Blanket Motion
Mr. Gary Rowe made the motion to blanket agenda items 3, 4B, 5A, 5B, 6, 7, and 8. Ms. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote.

3. Approve Minutes of March 19, 2019 Meeting
4. B. Approve Bills Payable – March 2019
5. Personnel
   A. Employment
      1. Emily Grooms, School Psychology Intern (2019-20 School Year)
      2. Kristina Medema, School Psychology Intern (2019-20 School Year)
      3. Dakota Lieving, School Psychology Intern (2019-20 School Year)
      4. Jen Parson, full-time Speech Pathologist (2019-20 School Year)
      5. America Bunker, Licensed School Nurse (2019-20 School Year)
      6. Kaila Lange, Occupational Therapist (2019-20 School Year)

   B .Resignations:
      1. Paige Guidebeck, Speech Pathologist (Effective end of 2018-19 contract)
      2. Vicky Nickell, Kitchen Assistant (Effective 3/29/2019)
      3. Shalom Warrington, Sign Language Interpreter (Effective end of 2018-19 contract)
      4. Melissa Moore, Paraprofessional (Effective 5/31/2019)
6. BHASED 2019-2020 School Calendar
7. Infinitec Renewal for FY 2020
8. Embrace IEP, DS, Eval Renewal FY 2020

4. Business Office
   A. Finance Department Report
   Dawn Swanson reported on cash and revenue reports including Cash on Hand through February, and Educational Fund balances. Ms. Swanson also touched on Local, State, and Federal revenues. Billing for the DHH program will go out later this month to the districts for the students in this program. BHASED had a successful first payroll with BHB&T on 03/29/19.

9. Health Life Safety Work Update
In consultation with the architect, we are moving forward with the HLS work that the Program and Building Committee determined to be urgent.
   A. Center HVAC
   The pre-bid was held April 16th at 2:30 p.m. at the BHASED. Bid opening will be April 25.
   B. Phoenix Roof

There were some concerns about asbestos in the old roof at Phoenix. Samples were taken and it appears that there is minimal present in some of the flashing. We are waiting to hear back regarding anything special that will need to be done or what the next steps are with regards to the asbestos. Bid opening will be April 25, 2019.

10. Executive Session

A Motion was made by Janet Flaherty and seconded by Brandon Cooper for The Governing Board to go into Executive Session at 6:09 p.m.

The Governing Board returned to Open Session at 6:12 p.m.

Janet Flaherty made the motion to not renew the contract at the end of the 2018-19 school year for Christina Luxmore. Brandon Cooper seconded the motion. The motion carried unanimously by roll call vote.

Janet Flaherty made the motion to dismiss and not renew the contract at the end of the 2018-19 school year for Stefanie Richards. Brandon Cooper seconded the motion. The motion carried unanimously by roll call vote.

Janet Flaherty made the motion to dismiss and not renew the contract at the end of the 2018-19 school year for Melanie Jones. Brandon Cooper seconded the motion. The motion carried unanimously by roll call vote.

Brandon Cooper made the motion to dismiss and not renew the contract at the end of the 2018-19 school year for Meredith Logston. Janet Flaherty seconded the motion. The motion carried unanimously by roll call vote.

11. Director's Report and Information Items

A. BHASED Assistive Technology Team is hoping to send 4 staff (2 teachers, 1 SLP, and 1 OT) through Infinitec to a Technology Summer Camp.
B. Professional Development for FY 2020 we already have 33 trainings planned beginning in August.
C. E-Rate Category 2 work has been postponed. We will be getting an outside consultant to provide a recommendation for updating wireless access points.
D. BHASED is discussing a process for admission into our programs that would require districts and staff who work with students to present their information to our committee to decide if a student is appropriate for our program. The Phoenix staff is going to visit another facility program like ours in order to get ideas and help them to work on their school improvement plan.
E. ESY/Summer dates are 6/10/2019 to 6/28/2019 and Vocational are 7/8/2019 to 7/26/2019.
F. Fourth quarter billings were mailed to the districts on 4/3/2019. FY 2018 Reconciliations will be the end of the month.

There being no further business, Ms. Flaherty made the motion to adjourn. Mr. Rowe seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 6:24 p.m.

Respectfully,

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Kevin Rossmiller, Vice President Terri Sinde, Recording Secretary