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Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
June 5, 2019

Members Present: Ron Jacobs, Joe Blessman, Scott McKissick, Kristin Humphries, Terri VanDeWiele, Reginald Lawrence, Perry Miller, Jay Morrow, Alan Boucher, and Ray Bergles (ex-officio)

Members Absent: Scott Petrie, Shannon Bumann, Carl Johnson, Lanty McGuire, and Andy Richmond

BHASSED Staff: Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call To Order

A. Call to Order and Roll Call

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 p.m. by Chairman Alan Boucher. Roll Call: Ron Jacobs, Joe Blessman, Scott McKissick, Terri VanDeWiele, Perry Miller, Jay Morrow, Ray Bergles, and Alan Boucher.

2. Blanket Motion

Dr. VanDeWiele made the motion to blanket agenda items 3, 4B, 5A, 5B, and 6. Mr. Blessman seconded the motion. The motion carried unanimously by a roll call vote.

3. Approve Minutes of May 1, 2019 Meeting

4. Business Office

B. Approve Bills Payable – May 2019

5. Personnel

A. Employment

1. Anndrea Jensen, Paraprofessional - BHAEC.
2. Ellen Kaschke, Special Education Teacher – BHAEC.
3. Willow Greve, Special Education Teacher – BHAEC.
4. Ahrin Hulsing, Paraprofessional – DHH Program.
5. Nicole Walker, Paraprofessional – BHAEC.
6. Jeff Morrissey, Paraprofessional – BHAEC.

B. Resignations:

1. James Gerdes, Occupational Therapist.
2. Evelyn Johnson, Job Coach.
3. Amy DeMeyer, Special Education Teacher – BHAEC.
4. Shallin Williams, Paraprofessional – BHAEC.
5. Kim Wilkey, Long Term Sub Teacher/Paraprofessional – Phoenix.
6. Brian Davis, Paraprofessional – BHAEC.

12:02 Dr. Reginald Lawrence arrived

12:05 Dr. Kristin Humphries arrived.

12:06 Mr. Alan Boucher introduced Rock Island Superintendent, Dr. Reginald Lawrence, to the SAC committee.

4. Business Office

A. Finance Department Report

Ms. Swanson presented the cash and revenue reports including cash-on-hand, and the education fund balance. She reported that there was an in-house field trip brought in by Niabi Zoo in order to try to save money on parking and transportation expenses. Ms. Swanson reported on the new security cameras installed at the Center, and transportation costs.

7. Presentation of Preliminary FY20 Budget

Ms. Swanson presented the Preliminary FY20 Budgeted Expenditures for review. The Preliminary FY20 Budget expenditures are estimated to be about \$337,456 more than the FY19 budgeted expenses.

8. Executive Session

Mr. Blessman made the motion to go into Executive Session. Mr. Jacobs seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:18 p.m.

Dr. Humphries left the meeting at 12:37 p.m.

The Committee returned to Open Session at 12:57 p.m.

Dr. Morrow made a motion to approve the annual salary increases as presented for staff not included in the collective bargaining unit. Mr. Miller seconded the motion. The motion carried unanimously by a roll call vote.

10. Director's Report and Information Items

- A. HLS Project Update: We are still waiting for two districts to submit their verification in IWAS for the HLS Amendment. The State will not review/approve until all of the member districts have verified. Work is expected to begin after July 1 and be completed by August 10.
- B. Business Manager/Superintendent Meetings: Ms. Schrader reported that she visited all but one of the member districts and met with the Business Managers/Superintendents to share information about the IDEA Grant Procedural Change and changes in the BHASED funding structure.
- C. SAC Lunches: Ms. Schrader shared that with the changes to the Cooperative funding structure if we continue to provide lunches at our SAC meetings, the funds will be part of what Districts are billed for. The consensus of the group was for BHASED to continue to provide lunch at the SAC meetings.
- D. Adjusted Pay Period: Per our CBA staff are to be paid in 26 equal installments. If BHASED followed the regular pay schedule, the 26 pays would end before August 2020 and staff would only have one pay that month to draw all of their deductions from. The decision has been made to adjust the pay schedule this August, as there would still be two pay dates.
- E. Professional Development: Ms. Schrader updated the committee on Professional Development for the 2019-2020 school year. She noted that the PBIS Tier 1 training on June 10-11th has 73 registrants. She also reminded the SAC that she will also be hosting attorney Brandon Wright on June 13th for a Special Ed law update.
- F. End of Year Celebration: Ms. Schrader shared that May 30th was the last staff attendance day for the Center and Phoenix. On this day we provided staff lunch and honored staff who have been with the Cooperative for 5, 10, 15, and 25 years. After honoring staff we had Dr. PJ Caposey present to staff for an hour on his book "Manage your Time or Your Time Will Manage You".
- G. Center and Phoenix Enrollments: Ms. Schrader shared with the Superintendents that we are slated to start the upcoming school year at or very near capacity. She provided the SAC with enrollment data for the past three years. Black Hawk Area Education Center has had an 18% increase in enrollment over the past three school years and the Phoenix enrollment has increased 19%. Ms. Schrader noted that new processes for accepting students in the program will be implemented this fall and moving forward. Additionally, our two BCBA candidates will be available two days/ week each next year to help support districts with their behavioral needs.

There being no further business, Mr. Blessman made the motion to adjourn. Mr. Jacobs seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 1:06 p.m.

Respectfully,

Mr. Alan Boucher, Chairman

Ms. Christan Schrader, Secretary