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Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING

May 1, 2019

Members Present: Ron Jacobs, Joe Blessman, Carl Johnson, Scott McKissick, Kristin Humphries, Lanty McGuire, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, Alan Boucher, and Tammy Murhoff (ex-officio)

Members Absent: Scott Petrie, Shannon Bumann, and Andy Richmond

BHASSED Staff: Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call To Order

A. Call to Order and Roll Call

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 p.m. by Chairman Alan Boucher. Roll Call: Ron Jacobs, Joe Blessman, Carl Johnson, Scott McKissick, Lanty McGuire, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, and Alan Boucher.

2. Blanket Motion

Dr. VanDeWiele made the motion to blanket agenda items 3, 4B, 5A, and 5B. Mr. McKissick seconded the motion. The motion carried unanimously by a roll call vote

3. Approve Minutes of April 3, 2019 Meeting

4. Business Office

B. Approve Bills Payable – April 2019

5. Personnel

1. Amy Skinner, Assistant Principal BHAEC (2019-20 School Year)
2. James Crawford, School Social Worker (2019-20 School Year)
3. Jessie Thomson, School Social Work Intern (2019-20 School Year)

B. Resignations:

1. Don Kearney, Transition Specialist (Irrevocable Letter of Retirement, effective June 30, 2022)
2. Kody Lieving, School Psychologist Intern

12:02 Dr. Kristin Humphries arrived

4. Business Office

A. Finance Department Report

Ms. Swanson presented the cash and revenue reports. March is a slim month for BHASED with very little revenue and high expenses with three payrolls in the month. Dawn also reported on the 2017-2018 reconciliation of services. Letters and invoices for amounts owed or checks issued for refunds of billings greater than services were mailed out on Tuesday, April 30.

12:06 Tammy Murhoff arrived

6. Health Safety Bids

The bid openings for the HLS projects were held on April 25th. We received four complete bids for the Center HVAC work to be completed. Bids were received from Climate Engineers, Crawford Company, Doug's Heating and A/C, and The Schebler Company. The bid range was \$14,700. The lowest bid was from The Schebler Company for \$273,000.

Three complete bids were submitted for the Phoenix roof project. Bids were received from Economy Roofing, Roofing Technology, and Sterling Commercial Roofing. The bid range was \$65,000. The

lowest bid was from Economy Roofing. The bids each included material prices for supplies needed to repair the roof deck. The architect has advised that he is aware of at least one section of gypsum board that will need to be replaced.

The lowest bidders were all contacted and feel they can meet the timelines of the project and will have the work completed prior to August 10th. For financial purposes, we have asked that the work not be initiated until after July 1st so project costs are all in FY20. Mr. Lagerblade made the motion to accept the bids as presented, and Mr. Perry seconded the motion. The motion was carried unanimously by a roll call vote.

7. Executive Session

Mr. McKissick made the motion to go into Executive Session. Dr. Morrow seconded the motion. The motion carried unanimously by a roll call vote. The Committee entered into Executive Session at 12:17 p.m.

Dr. Humphries left the meeting at 12:35 p.m.

Mr. Jacobs left the meeting at 12:52 p.m.

Mr. Lagerblade left the meeting at 1:06 p.m.

The Committee returned to Open Session at 1:12 p.m.

10. Director's Report and Information Items

Superintendents were asked to provide the name and contact information for their appointed Governing Board members.

Ms. Schrader reported on a new Vision Screening Tool that was purchased, and will be available for any school district nurses for use with students who are difficult to screen.

Ms. Schrader reported that she met with St. Ambrose University to discuss the curriculum of the Social Work Program.

Ms. Schrader noted that she will be meeting with Superintendents and their Business Managers to discuss initial IDEA grant allocations as we begin the transition of the IDEA Grant Procedural Change.

There being no further business, Dr. Marrow made the motion to adjourn. Mr. Blessman seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 1:16 p.m.

Respectfully,

Mr. Alan Boucher, Chairman

Ms. Christan Schrader, Secretary