



4670 11<sup>th</sup> Street  
East Moline, IL 61244  
309-796-2500  
309-796-2911 Fax

Christan Schrader  
Director

## GOVERNING BOARD MEETING

March 19, 2019

**Members Present:** Mr. Kevin Rossmiller, Ms. Barbara Chiles, Ms. Julie Wittenauer, Mr. Gary Rowe, Mr. Brandon Cooper, Ms. Sue Lyon, Mr. Justin Anderson, and Ms. Janet Neff

**Members Absent:** Ms. Janice Allison, Ms. Janet Flaherty, Mr. Todd Caves, Mr. John Barton, Ms. Ginger Anderson, and Ms. Liz Bornhoeft

**BHASSED Staff:** Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call To Order

A. Call to Order and Roll Call

The Governing Board meeting was called to order at 6:00 p.m. by President Janet Neff.

2. Blanket Motion

Mr. Gary Rowe made the motion to blanket agenda items 3, 4B, 5A, 5B, 6, 7, and 8. Mr. Brandon Cooper seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Ms. Barbara Chiles, Ms. Julie Wittenauer, Mr. Gary Rowe, Mr. Brandon Cooper, Ms. Sue Lyon, Mr. Justin Anderson, and Ms. Janet Neff. Nays: None.

3. Approve Minutes of February 19, 2019 Meeting

4. B. Approve Bills Payable – February 2019

5. Personnel

A. Employment

1. Jodee Waffle, Black Hawk Center Paraprofessional

2. Monica Klein, Black Hawk Center Paraprofessional

3. Brooke Stout-Emmerson, Black Hawk Center Principal

B. Resignations:

1. Heidi Watkins, Black Hawk Center Nurse

2. Jarrett Lindsay, School Psychologist

6. Policy Updates and Reviews

Approval of the following policy reviews and updates: 2:20, 4:30, 4:100, 4:130, 4:160, 4:170, 4:190, 5:30, 5:60, 5:100, 5:220, 5:330. 6:20, 7:10, 7:100, 7:190, 7:250, 7:260, 7:270, 7:290; 2:50, 6:65, 8:95, 7:185

7. Adopt Resolution Establishing Prevailing Wage

8. Adopt Health Insurance Renewal Rates

4. A. Finance Department Report

Ms. Swanson re-formatted the financial statements so they were easier to read. All IDEA funds received were disbursed to the districts this month. The D/HH program has not been billed out to the districts yet. Ms. Swanson also followed up on the unemployment escrow fund indicating she contacted ISBE and we are able to use the IDA grant for unemployment claims.

9. BHASSED Committee Recommendations:

A. Request One-Year Extension for IDEA Grant Procedural Change

The recommendation to request the allowable one-year extension for the IDEA Procedural Grant Change. Director Schrader provided a plan outlining how the Cooperative will begin transitioning funds to the members during the extension year.

B. Approve 10-year HLS Amendment and Year 1 Work

The recommendation to revise the 10-year Health Life Safety plan to complete the necessary HVAC upgrades at the Center site and the roof replacement at the Phoenix program in FY 2020. Estimated costs for year one is approximately \$400,000.

Mr. Kevin Rossmiller made the motion to approve the recommendations for the Request One-Year Extension for IDEA Grant Procedural Change and, Approve 10-year HLS Amendment and Year 1 Work. Mr. Brandon Cooper seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Ms. Barbara Chiles, Ms. Julie Wittenauer, Mr. Gary Rowe, Mr. Brandon Cooper, Ms. Sue Lyon, Mr. Justin Anderson, and Ms. Janet Neff. Nays: None.

10. Executive Session

The Governing Board went into Executive Session at 6:16 p.m.

The Governing Board returned to Open Session at 6:23 p.m.

Action out of executive session: A motion was made by Ms. Barb Chiles to reduce two part time kitchen assistants for the 2019-20 school year. This resolution included the reduction of Vicky Nickell, kitchen assistant at BHAEC. Ms. Sue Lyons seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Kevin Rossmiller, Ms. Barbara Chiles, Ms. Julie Wittenauer, Mr. Gary Rowe, Mr. Brandon Cooper, Ms. Sue Lyon, Mr. Justin Anderson, and Ms. Janet Neff. Nays: None.

11. Director's Report and Information Items

Governing Board President Ms. Janet Neff will not be running for re-election. Mr. Kevin Rossmiller will act as the Governing Board President until June 2019 when districts will appoint a new board. We have three psychology interns that have committed to completing their internships with BHASED. Security cameras and magnetic locks are being added for safety and security at the Center. The Center had a successful celebrity basketball game and approximately \$1,200.00 was made which will be applied to the balance still owed on the Playground Project. To date this school year we have hosted over ten professional development sessions and trained over 100 staff members from BHASED and our member districts. Ms. Schrader thanked Ms. Neff for all she has done as the Governing Board President.

There being no further business, Mr. Cooper made the motion to adjourn. Ms. Lyon seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 6:30 p.m.

Respectfully,

---

Janet Neff, President

---

Terri Sinde, Recording Secretary