BHASED
Black Hawk Area Special Education District

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Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
April 3, 2019

Members Present: Scott Petrie, Joe Blessman, Carl Johnson, Scott McKissick, Shannon Bumann, Lanty McGuire, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, and Alan Boucher

Members Absent: Ron Jacobs, Andy Richmond, Kristin Humpheries, and Tammy Murhoff (Ex-Officio)

BHASED Staff: Christan Schrader, Dawn Swanson, and Terri Sinde

1. Call To Order

A. Call to Order and Roll Call
The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 noon by Chairman Alan Boucher. Roll Call: Joe Blessman, Carl Johnson, Scott McKissick Shannon Bumann, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, and Alan Boucher.

2. Blanket Motion
Dr. VanDeWiele made the motion to blanket agenda items 3, 4B, 5A, 5B, 6, and 7. Dr. Johnson seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Joe Blessman, Carl Johnson, Scott McKissick Shannon Bumann, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, Alan Boucher. Nays: None.

3. Approve Minutes of March 6, 2019 Meeting
4. Business Office
B. Approve Bills Payable – March 2019
5. Personnel
A. Employment
1. Emily Grooms, School Psychology Intern (2019-2020 School Year)
2. Kristina Medema, School Psychology Intern (2019-2020 School Year)
3. Dakota Lieving, School Psychology Intern (2019-2020 School Year)
4. Jen Parson, full-time Speech Pathologist (2019-2020 School Year)
5. America Bunker, Licensed School Nurse (2019-2020 School Year)
B. Resignations:
1. Paige Guidebeck, Speech Pathologist (Effective end of 2018-2019 contract)
2. Vicky Nickell, Kitchen Assistant (Effective 3/29/2019)

6. BHASED 2019-2020 School Calendar:

7. Infinitec Renewal for FY 2020
This is the fifth year that BHASED has subscribed to Infinitec. The cost is $.60 per student based on the Fall 2018-19 district enrollments. We will continue to utilize IDEA Part B Flow Through Grant development funds to pay for these services.

4. Business Office
A. Finance Department Report
Dawn Swanson reported on cash and revenue reports including Cash on Hand through February, and the Educational Fund balances. Ms. Swanson also touched on Local, State, and Federal revenues. Billing for the DHH program will go out later this month to the districts for the students in this program. BHASED had a successful first payroll with BHB&T on 03/29/19.

Scott Petrie arrived at 12:07 p.m.

8. Health Life Safety Work Update

In consultation with the architect, we are moving forward in developing RFP's for the HLS work that the Program and Building Committee determined to be urgent.

A. Center HVAC

There will be a pre-bid meeting on April 16th at 2:30 p.m. at the Center. Bid opening will be April 25th.

B. Phoenix Roof

There were some concerns about asbestos in the old roof at Phoenix. Samples were taken and it appears that there is minimal present in some of the flashing. We are waiting to hear back regarding anything special will need to be done or what the next steps are with regards to the asbestos. There will be a pre-bid meeting on April 16th at 3:00 p.m. at Phoenix. Bid opening will be April 25th.

Lanty McGuire arrived at 12:15

9. Executive Session

Dr. VanDeWiele made the motion to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Lagerblade seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Scott, Petrie, Joe Blessman, Carl Johnson, Scott McKissick Shannon Bumann, Lanty McGuire, Terri VanDeWiele, Robert Lagerblade, Perry Miller, Jay Morrow, and Alan Boucher. Nays: None. The SAC went into Executive Session at 12:15 p.m.

The Committee returned to Open Session at 12:41 p.m.

10. Director's Report and Information Items

A. BHASED Assistive Technology Team is hoping to send 4 staff (2 teachers, 1 SLP, and 1 OT) through Infinitec to a Technology Summer Camp.
B. Professional Development for FY 2020 we already have 33 trainings planned beginning in August.
C. E-Rate Category 2 work has been postponed. We will be getting an outside consultant to provide a recommendation for updating wireless access points.
D. BHASED is discussing a process for admission into our programs that would require districts and staff who work with students to present their information to our committee to decide if a student is appropriate for our program. The Phoenix staff is going to visit another facility program like ours in order to get ideas and help them to work on their school improvement plan.
E. ESY/Summer dates are 6/10/2019 to 6/28/2019 and Vocational are 7/8/2019 to 7/26/2019.
F. 4th quarter billings were mailed to the districts on 4/3/2019. FY 2018 Reconciliations will be completed by April 6, 2019.

There being no further business, Mr. Bumann made the motion to adjourn. Dr. Johnson seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 12:41 p.m.

Respectfully,

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Mr. Alan Boucher, Chairman Ms. Christan Schrader, Secretary