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Christan Schrader
Director

GOVERNING BOARD MEETING
February 19, 2019

Members Present: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Ryhes Fullerlove(Sherrard Alternate), Janet Neff and Tammy Muerhoff (Ex-Officio)

Members Absent: Janice Allison, Barbara Chiles, Todd Caves, Brandon Cooper, John Barton, Ginger Anderson, Sue Lyon, Liz Bornhoeft, Justin Anderson

BHASSED Staff: Christan Schrader, Dawn Swanson, and Terri Sinde

Guests: Alan Boucher

1. Call To Order

A. Call to Order and Roll Call

The Governing Board meeting was called to order at 6:00 p.m. by President Janet Neff.

2. Blanket Motion

Kevin Rossmiller made the motion to blanket agenda items 3, 4C, 5A, 5B, and 5C. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Ryhes Fullerlove, and Janet Neff. Nays: None.

3. Approval of Minutes – November 20, 2018

4C. Approval of Bills – September 2018

5. Personnel

A. Employment:

1. Candy Hart-Echols, Black Hawk Center Paraprofessional

2. Amanda Hoffman, Black Hawk Center Paraprofessional

B. Resignations:

1 Jalen Taylor, Paraprofessional, Black Hawk Center

2. Jean DeDecker, Teacher, Black Hawk Center

3. Andrew Owens, Paraprofessional, Phoenix Program

4. Candice Ritchie, Paraprofessional, Black Hawk Center

5. Kristi Loy, Principal, Black Hawk Center

C. Separation of Employment:

1. Terrell Boyd, Paraprofessional, Black Hawk Center

4. Business Office:

A. The Audit Report was presented via conference call with Gorenz & Associates.

B. Dawn Swanson went over the ABC's of the Finance Department. A is for Audit, in addition to the financial audit ISBE was here to audit the IDEA Grant for 2017-18 and Transportation Claim for 2016-17. The audit showed an extra \$3000 available to be claimed from field trips that fiscal year.

B is for Banking as Triumph Bank is no longer collateralizing governmental bank accounts effective 12/31/18. Ms. Swanson contacted Triumph Bank and they agreed to collateralize our accounts through 3/31/19 with no additional fees.

C is for Capital Improvement. A new roof top unit was installed on the north end of the Center and 2 stand alone bathrooms were brought up to code and now functional. Repair work was also performed at the Administration Office. Groundwater was running into the cold air return ducts. Service Master came to extract the groundwater and cold air return ductwork was installed above ground. A furnace was replaced and ductwork installed in the ceiling.

D. July – December 2018 Financial Statements were provided

E. A Resolution Designating Depositories was presented by Kevin Rossmiller. Ryhes Fullerlove made the motion to accept. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call

vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Rhyes Fullerlove, and Janet Neff. Nays: None.

6. Annual Needs Assessment:

Christan Schrader provided a copy of the District Needs Assessment Survey Results.

8. Executive Session

Kevin Rossmiller made the motion to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Janet Flaherty seconded the motion. The motion carried unanimously by a voice vote. The Governing Board went into Executive Session at 6:56 p.m.

Gary Rowe made the motion to return to Open Session. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Rhyes Fullerlove, and Janet Neff. Nays: None.

Janet Flaherty made the motion to approve the Personnel Matters named in the minutes of the closed session.

A. Approve a request for an Unpaid Leave of Absence for Tracy Juscius

B. Appointment of Brooke Emmerson Interim Principal for the BHAEC for the remainder of FY 2019.

C. Appointment of Angie Ashcraft Interim Assistant Principal for the BHAEC for the remainder of FY 2019.

Kevin Rossmiller seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Rhyes Fullerlove, and Janet Neff. Nays: None.

Mr. Boucher, president of the Superintendents Advisory Board, presented Ms. Schrader's evaluation to the Governing Board during closed session.

11. Director's Report and Informational Items

There being no further business, Gary Rowe made the motion to adjourn. Kevin Rossmiller seconded the motion. The motion carried unanimously by a voice vote. The meeting was adjourned at 7:23 p.m.

Respectfully,

Janet Neff, President

Terri Sinde, Recording Secretary