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Christan Schrader  
Director

**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING**  
**February 6, 2019**

**Members Present:** Ron Jacobs, Scott Petrie, Joe Blessman, Carl Johnson, Scott McKissick, Kristin Humphries, Terri VanDeWiele, Robert Lagerblade, Jay Morrow, and Alan Boucher Tammy Muerhoff (Ex-Officio)

**Members Absent:** Andy Richmond, Shannon Bumann, Lanty McGuire, and Perry Miller,

**BHASED Staff:** Christan Schrader, Dawn Swanson, and Terri Sinde  
**Guests:** Alicia Sanders

1. Call To Order

A. Call to Order and Roll Call

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 noon by Chairman Alan Boucher.

B. Approval of Minutes

Mr. Jacobs made the motion to approve the minutes as presented. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Mr. Jacobs made the motion to blanket agenda items 3, 4B, 5A, 5B, and 5C. Dr. Jay Morrow seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Blessman, Dr. Johnson, Dr. VanDeWiele, Mr. Lagerblade, Dr. Morrow and Mr. Boucher. Nays: None.

3. Approve Minutes of January 09, 2019 Meeting

4. Business Office

B. Approve Bills Payable – January 2019

5. Personnel

A. Employment

1. Amanda Hoffman, Blackhawk Center Paraprofessional

B. Resignations:

1. Jalen Taylor, Paraprofessional, Black Hawk Center

2. Jean DeDecker, Teacher, Black Hawk Center

3. Andrew Owens, Paraprofessional, Phoenix Program

4. Candice Ritchie, Paraprofessional, Black Hawk Center

5. Kristi Loy, Principal, Black Hawk Center

C. Separation of Employment

1. Terrell Boyd, Paraprofessional, Black Hawk Center

4. Business Office

A. Finance Department Report

Dawn Swanson reported on Modified Accrual Basis as of 6/30/2018. The Audit report prepared by Gorenz and Associates was rescheduled due to inclement weather and is rescheduled for Tuesday, February 19 at 6:00p.m. for anyone who wanted to attend. Ms. Swanson reported that the Unemployment Escrow Fund will need additional funds in the future. Dawn asked for any knowledge on how this was initially funded.

Kristin Humpheries arrived at 12:09

6. BHASED Program and Staffing Recommendations:

Ms. Schrader reviewed the staffing recommendations for the 2019-20 SY. The following changes were approved: .5 FTE Administrative Assistant at the BHASED District Office. An additional 3.0 FTE Psychologists and, 2.0 FTE Social Workers. An addition for an 18-22 y/o Transition Program. This program would require 1 FTE teacher and 3 paraprofessionals. Investigate costs for Custodial/Maintenance Service and Kitchen Staffing for the Phoenix and Black Hawk Center. The addition of 2-days/per week of a Social Worker time at Phoenix. A .5 FTE Program Supervisor/Lead for the DHH Program. Adding 2-3 days per week of an SLP time for a member district. Increase contract days for Birth -3 SLPs to 136 days/year. Hire a Social Worker to fill in for the two on staff so they can begin work in the BCBA capacity in the districts and programs. Contract with a BCBA for supervision of BCBA students. An addition of 1-3 inter-district classrooms.

Scott McKissick arrived at 12:25

7. Executive Session

Mr. Jacobs made the motion to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Dr. Morrow seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Blessman, Dr. Humphries, Dr. VanDeWiele, Mr. Lagerblade, Mr. Miller, Dr. Morrow and Mr. Boucher. Nays: None. The SAC went into Executive Session at 12:38 p.m.

The Committee returned to Open Session at 12:56 p.m.

8. Director's Report and Information Items

- A. The director reported that the 10 year HLS report was not submitted and we are working to get it submitted.
- B. The finance committee will meet on Wednesday, February 13, at 8:00am at BHASED.
- C. The Building committee will meet on Friday, March 1 at 9:00 at BHASED .
- D. Ms. Schrader provided training for the Superintendents to approve the Child Count in ISTAR.

There being no further business, Mr. Petrie made the motion to adjourn. Mr. McKissick seconded the motion. The motion carried unanimously by a voice vote. The Committee meeting was adjourned at 12:56 p.m.

Respectfully,

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Mr. Alan Boucher, Chairman

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Ms. Christan Schrader, Secretary