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Christan Schrader  
Director

**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING**  
**September 5, 2018**

**Members Present:** Ron Jacobs, Joe Blessman, Carl Johnson, Scott McKissick, Kristin Humphries, Terri VanDeWiele, Mike Oberhaus, Perry Miller, Jay Morrow, Alan Boucher, and Tammy Muerhoff (Ex-officio)

**Members Absent:** Scott Petrie, Andy Richmond, Shannon, Bumann, and Lanty McGuire

**BHASED Staff:** Christan Schrader, Dawn Swanson, and Joyce Utz

**Guests:** Kristin Sanders

1. Call to Order

A. Call to Order and Roll Call

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 noon by Chairman Alan Boucher.

B. Approval of Minutes – August 1, 2018

Mr. McKissick made the motion to approve the minutes as presented. Dr. Morrow seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Mr. Jacobs made the motion to blanket agenda items 3B, 4A, 4B, and 6. Mr. Johnson seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Blessman, Dr. Johnson, Mr. McKissick, Mr. Humphries, Dr. VanDeWiele, Dr. Oberhaus, Mr. Miller, Dr. Morrow, and Mr. Boucher. Nays: None.

3.B. Recommendation to Approve Bills – August 2018

4. Personnel

A. Employment:

1. Jennifer Parsons, .35 FTE Speech Pathologist
2. Kimberly Wilkey, Long Term Sub Teacher/Paraprofessional Phoenix Program

B. Resignations:

1. Jennifer Coe, Black Hawk Center Paraprofessional (effective 9/4/18)

6. Approval of Credit Card Application

3. Business Office

A. Finance Department Report

Dawn Swanson presented the proposed FY19 Budget. She explained the carryover funds as well as the increase from last year's budget.

C. Recommendation to Approve an Advance of BHASED Funds for Playground

Mr. Blessman made the motion to recommend the use of BHASED funds for the final payments for the playground until additional donations are received. Mr. Jacobs seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Blessman, Dr. Johnson, Mr. McKissick, Mr. Humphries, Dr. VanDeWiele, Dr. Oberhaus, Mr. Miller, Dr. Morrow, and Mr. Boucher. Nays: None.

5. Approval of FY 2019 Budget

Mr. Humphries made the motion to approve the FY19 budget as presented. Mr. McKissick seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Blessman, Dr. Johnson, Mr. McKissick, Mr. Humphries, Dr. VanDeWiele, Dr. Oberhaus, Mr. Miller, Dr. Morrow, and Mr. Boucher. Nays: None.

7. Executive Session

Mr. Johnson made the motion to go into Executive Session. Mr. Blessman seconded the motion. The motion carried by a voice vote. The SAC went into Executive Session at 12:36 p.m.

Mr. Humphries made the motion to return to Open Session. Mr. Jacobs seconded the motion. The motion carried by a voice vote. The SAC returned to Open Session at 12:41 p.m.

Dr. VanDeWiele made the motion to approve the Board Certified Behavior Analyst (BCBA) agreement as presented, pending approval of legal counsel. Mr. Humphries seconded the motion. The motion carried unanimously by a voice vote.

8. Director's Report and Informational Items

A. BHASED Business Manager Meeting

Christan and Dawn will be hosting a meeting on October 1, 2018 at 1:00 p.m. at BHASED. There will be a detailed presentation on the billing and reconciliation process BHASED uses.

B. Ribbon Cutting Ceremony

The ribbon cutting ceremony for the new Center playground will be held on September 12, 2018 at 10:30 a.m.

There being no further business, Mr. Jacobs made the motion to adjourn. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote. The SAC was adjourned at 12:45 p.m.

Respectfully,

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Mr. Alan Boucher, Chairman

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Ms. Christan Schrader, Secretary