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Christan Schrader
Director

GOVERNING BOARD MEETING
August 21, 2018

Members Present: Janice Allison, Barb Chiles, Julie Wittenauer, Gary Rowe, Brandon Cooper, Sue Lyon and Kevin Rossmiller
Members Absent: Janet Flaherty, Todd Caves, John Barton, Ginger Anderson, Liz Bornhoeft, Justin Anderson, Janet Neff and Tammy Muerhoff (Ex-officio)
BHASSED Staff: Christan Schrader, Dawn Swanson and Joyce Utz

1. Call to Order

A. Call to Order and Roll Call

The Governing Board meeting was called to order at 6:00 p.m. by Vice President Kevin Rossmiller.

B. Approval of Minutes

Barb Chiles made the motion to approve the minutes as presented. Brandon Cooper seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Barb Chiles made the motion to blanket agenda items 3B, 4A, 4B, 4C, and 5. Gary Rowe seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Janice Allison, Barb Chiles, Julie Wittenauer, Gary Rowe, Brandon Cooper, Sue Lyon and Kevin Rossmiller. Nays: None.

4. Personnel

A. Employment:

1. Carole Behr, Phoenix Program Teacher
2. Melissa Jackson, Black Hawk Center Teacher
3. Daniel Reinhardt, Psychologist
4. Heidi Watkins, Nurse
5. Eric Hofmann, Black Hawk Center Teacher
6. Breon Hickman, Paraprofessional
7. Tina Eygabroad, Social Worker
8. Kate Cooper, Interpreter – D/HH Program
9. Shalom Warrington, Interpreter – D/HH Program
10. Linda Ryan, Psychologist
11. Jean DeDecker, Black Hawk Center Teacher
12. Jodey Jones, Paraprofessional
13. Randy Newburg, 1:1 Paraprofessional, Phoenix
14. Marcia Holland, 1:1 Nurse, Black Hawk Center

B. Resignations:

1. Claire Barton, Black Hawk Center Teacher
2. Shari Loy, Black Hawk Center Paraprofessional
3. Nicole Bernaix, Teacher of the Deaf/Hard of Hearing
4. Abbie Covemaker, Black Hawk Center Paraprofessional
5. David Kohl, Black Hawk Center Paraprofessional

C. Separations of Employment:

1. Kelly LeFevre, Part-time Nurse, BHAEC
2. Devontae Petrie, BHAEC Paraprofessional

5. Recommendation for Tenure

The following Certified/Licensed staff have successfully completed four years of service with the District and were granted tenure: Meloney Beth Brasmer, Donna Collins, Melanie Cox-Lagerstrom, Catherine Delp, Amy DeMeyer, Allison Dounoulis, James Goodwin, Linda Hancks, Sheila Puls, Jennifer Schnell, BreeAnna Stegall, Megan VerStraete, Sandra Wyckoff, and Chris Zentic.

3. Business Office

A. Finance Department Report

Dawn Swanson reviewed the FY 2017 reconciliations that were sent out with the FY 2019 first quarter billings. She also reviewed the FY 2019 billing process and statements that were sent out.

Dawn reported that she was able to negotiate a decrease of approximately \$9500 on our Property/ Casualty Insurance Renewal; due to several minor adjustments and corrections

C. Financials

Dawn reviewed the May and June Financial Statements. She also reported that Medicaid Fee-for-Service Funds were received in June and dispersed to the districts in July with a detailed description. An adjustment to Medicaid Fee-for-Service rates from 2014-15 were received from Hawthorne, along with an explanation memo was sent out in June.

Dawn reported that she was able to negotiate a decrease of approximately \$9500 on our Property/ Casualty Insurance Renewal; due to several minor adjustments and corrections.

6. FY19 Budget

At the August SAC meeting the superintendents asked to have the budget presented in a different format. This will be done at the September meeting. The Governing Board will then have a budget hearing and vote on the proposed FY19 budget at their September meeting.

7. Director's Report and Informational Items

A. Playground Project Update

The ribbon cutting ceremonies for the new playground will be held on September 12, 2018 at 10:30 a.m. Christan acknowledged the tremendous support and help from an organization in Orion – Three Guys and a Wish. They gave countless amount of hours to this project. They also held a golf tournament and donated \$10,250 towards the playground project.

B. Subcommittee Meetings Needed: Building/Programs and Finance

The Building and Program subcommittee will be meeting to address Life Safety issues. The Finance Subcommittee will meet to discuss the recent announcement from ISBE regarding the changes to who will write and submit the IDEA grants beginning FY20.

C. October Meeting Date Change Requested

The SAC will be meeting on September 5, 2018 to review the FY19 budget. They have cancelled their October meeting. The Governing Board will meet on September 18, 2018 at 6:00 p.m. for a budget hearing and vote on the proposed budget. There will be no October Governing Board meeting.

The SAC have also recommended the training of two internal candidates to become Board Certified Behavior Analysts. Contracts will be presented at the September Board meeting.

There being no further business, Barb Chiles made the motion to adjourn. Brandon Cooper seconded the motion. The motion carried unanimously by a voice vote. The Governing Board meeting was adjourned at 6:23 p.m.

Respectfully,

Kevin Rossmiller, Vice President

Joyce Utz, Recording Secretary