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Christan Schrader  
Director

**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING**  
**August 1, 2018**

**Members Present:** Scott McKissick, Shannon Bumann, Terri VanDeWiele, Mike Oberhaus, Perry Miller, Jay Morrow, Alan Boucher and Tammy Muerhoff (Ex-officio)  
**Members Absent:** Ron Jacobs, Scott Petrie, Andy Richmond, Joe Blessman, Carl Johnson, Kristin Humphries and Lanty McGuire  
**BHASED Staff:** Christan Schrader, Dawn Swanson and Joyce Utz

1. Call to Order

A. Call to Order and Roll Call

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:01 p.m. by Chairman Alan Boucher.

Mr. Boucher noted the amended agenda.

B. Approval of Minutes – June 6, 2018

Mr. Bumann made the motion to approve the minutes as presented. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Dr. VanDeWiele made the motion to blanket agenda items 3B, 4A, 4B and 5. Mr. Miller seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Bumann, Dr. VanDeWiele, Dr. Oberhaus, Mr. Miller, Dr. Morrow and Mr. Boucher. Nays: None.

3. Business Office

B. Recommendation to Approve Bills – June & July 2018

4. Personnel

A. Employment:

1. Carole Behr, Phoenix Program Teacher  
BS+23 Step 12 (\$53,459)
2. Melissa Jackson, Black Hawk Center Teacher  
BS +0 Step 12 (\$50,625)
3. Daniel Reinhardt, Psychologist  
MS+45 Step 15 (\$65,309)
4. Heidi Watkins, Nurse  
\$26.25/hr.
5. Eric Hofmann, Black Hawk Center Teacher  
MS+30 Step 17 (\$67,598)
6. Breon Hickman, Paraprofessional  
\$11.00/hr.

B. Resignations:

1. Claire Barton, Black Hawk Center Teacher
2. Shari Loy, Black Hawk Center Paraprofessional
3. Nicole Bernaix, Teacher of the Deaf/Hard of Hearing

5. Recommendation for Tenure

The following Certified/Licensed staff have successfully completed four years of service with the District and were granted tenure: Meloney Beth Brasmer, Donna Collins, Melanie Cox- Lagerstrom, Catherine Delp, Amy DeMeyer, Allison Dounoulis, James Goodwin, Linda Hancks, Sheila Puls, BreeAnna Stegall, Megan VerStraete, Sandra Wyckoff, and Chris Zentic.

Mr. McKissick arrived at 12:04 p.m.

3. Business Office

A. Finance Department Report

Dawn Swanson reviewed the FY 2017 reconciliations that were sent out with the FY 2019 first quarter billings. She also reviewed the FY 2019 billing process and statements that were sent out.

C. Financials

Dawn reviewed the May and June Financial Statements. She also reported that Medicaid Fee-for-Service Funds were received in June and dispersed to the districts in July with a detailed description. An adjustment to Medicaid Fee-for-Service rates from 2014-15 were received from Hawthorne, along with an explanation memo was sent out in June.

Dawn reported that she was able to negotiate a decrease of approximately \$9500 on our Property/ Casualty Insurance Renewal; due to several minor adjustments and corrections.

Regarding the 2015 W2 electronic errors submission, the IRS states they need an additional 60 days to review.

Dr. Oberhaus would like to have a future discussion on the possibility of returning to the past billing practices now that the cooperative is receiving State funding on a regular basis.

6. FY 2019 Budget

Mr. Miller made the motion to table the approval of the FY 2019 budget until additional information has been provided to the Superintendents. Dr. Morrow seconded the motion. The motion carried unanimously by a voice vote.

A September 5, 2018 Superintendents' Advisory Committee meeting was scheduled.

7. Executive Session

Dr. Oberhaus made the motion to go into Executive Session to discuss personnel. Dr. Morrow seconded the motion. The motion carried unanimously by a roll call vote. The SAC went into Executive Session at 12:36 p.m. The SAC returned to Open Session at 1:03 p.m.

8. Director's Report and Informational Items

A. Playground Project Update – A ribbon cutting ceremony is anticipated for September. A group out of Orion, Three Guys and A Wish, have found donors for the rock and the concrete as well as donated \$10,250 from a golf tournament. With several fund raising activities planned for the upcoming school year, we are still \$6,000 short of the goal. The shortfall of monies will be put on the September Agenda for discussion.

B. Program and Building Subcommittee – The Program and Building Subcommittee will schedule a meeting to discuss the Health Life Safety work needed.

Christan shared a memo with the SAC regarding the change in IDEA Grants beginning in FY 2020. Each district will be responsible for writing their own IDEA grants; the monies will be sent directly to the districts rather than flowing through the Cooperative. The financial structure of the Cooperative will have to be reconfigured. The SAC asked for comparison data with the current system vs. not receiving IDEA funds.

C. October Meeting Date Change Requested – Due to the scheduling of a September meeting, the October meeting will now be canceled.

There being no further business, Dr. Oberhaus made the motion to adjourn. Dr. Morrow seconded the motion. The motion carried unanimously by a voice vote. The meeting was adjourned at 1:13 p.m.

Respectfully,

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Mr. Alan Boucher, Chairman

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Ms. Christan Schrader, Secretary