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Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
June 6, 2018

Members Present: Ron Jacobs, Scott Petrie, Joe Blessman, Carl Johnson, Scott McKissick, Shannon Bumann, Terri VanDeWiele, Perry Miller, Jay Morrow and Alan Boucher

Members Absent: Andy Richmond, Kristin Humphries, Lanty McGuire, Mike Oberhaus and Tammy Muerhoff (Ex-Officio)

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 noon by Vice Chairman Alan Boucher.

B. Approval of Minutes – May 2, 2018

Dr. Morrow made the motion to approve the May 2, 2018 minutes as presented. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Mr. Johnson made the motion to blanket agenda items 3B, 4A, 4B, 5, 6 and 7. Mr. McKissick seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Blessman, Mr. Johnson, Mr. McKissick, Mr. Bumann, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Mr. Boucher. Nays: None.

3. B. Recommendation to Approve Bills – May 2018

4. Personnel

A. Resignations:

1. Megan Wachendorf, Black Hawk Center Teacher (effective end of ESY 2018)
2. Kelli Fletcher, Psychologist (effective end of 2017-18 school year)

B. Employment:

1. Chelsea Haley, School Social Worker (2018-19 school year) MS+30 Step 3
2. Erinn Scurr, Speech/Language Pathologist (2018-19 school year) MS+15 Step 2
3. Blanca Munoz, Phoenix Program Paraprofessional (2018-19 school year) \$11.00/hr
4. Ashley Cooper, Phoenix Program Paraprofessional (2018-19 school year) \$11.00/hr
5. Megan Leon, Occupational Therapist (2018-19 school year) MS+45 Step 0

5. Next Up License Renewal

6. Engagement of Auditor

7. Appoint 2018-19 SAC Chairperson and Vice Chairperson

3. Business Office

A. Finance Department Report

Dawn Swanson reported she spoke with Gorenz and Associates regarding the fee for their services; they lowered the cost \$8,000. Gorenz will notify Dawn if they anticipate an increase in costs. She has asked that the final audit report be done in November. The Superintendents indicated that they would like a representative from Gorenz to share the audit results with them in person.

Dawn reviewed the revenue and expenditure report for April 2018.

The 2015 and 2016 Social Security and W2 issues have been reconciled at the employer level. It could take 6-12 months for Social Security to manually enter the data.

C. Financial Statements

Mr. Bumann made the motion to approve the April and May 2018 Financial Statements as presented. Mr. Jacobs seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Blessman, Mr. Johnson, Mr. McKissick, Mr. Bumann, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Mr. Boucher. Nays: None.

8. Presentation of Preliminary FY 2019 Budget

Christan Schrader presented a draft of the preliminary budget for FY 2019. A finalized proposed budget will be presented at the August SAC meeting.

9. Executive Session

Dr. VanDeWiele made the motion to go into Executive Session to discuss personnel. Mr. McKissick seconded the motion. The motion carried unanimously by a voice vote. The SAC went into Executive Session at 12:14 p.m.

Mr. Bumann made the motion to return to Open Session. Mr. Miller seconded the motion. The motion carried unanimously by a voice vote. The SAC returned to Open Session at 12:43 p.m.

Mr. Petrie made the motion to recommend the proposed salary increases for the BHASED individuals not covered by the Collective Bargaining Agreement. Mr. Johnson seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Blessman, Mr. Johnson, Mr. McKissick, Mr. Bumann, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Mr. Boucher. Nays: None.

10. Director's Report and Informational Items

A. Playground Project Update

We are within \$17,000 of projected goal for the new playground at Black Hawk Center. We are hoping to break ground later this month.

B. IDEA Grant – Final Expenditures and New Grant Applications

- Final expenditures are due next week.
- The new grant information for FY19 has been released by ISBE.
- We will be reconciling the billing for the past 2 years.

There being no further business, Mr. Bumann made the motion to adjourn. Mr. Blessman seconded the motion. The motion carried unanimously by a voice vote. The SAC meeting was adjourned at 12:48 p.m.

Respectfully,

Mr. Alan Boucher, Vice Chairman

Ms. Christan Schrader, Secretary