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Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
May 2, 2018

Members Present: Scott Petrie, Carl Johnson, Scott McKissick, Shannon Bumann, Terri VandeWiele, Perry Miller, Jay Morrow and Mike Oberhaus

Members Absent: Ron Jacobs, Andy Richmond, Joe Blessman, Kristin Humphries, Lanty McGuire, Alan Boucher and Tammy Muerhoff (Ex-officio)

BHASED Staff: Christan Schrader, Dawn Swanson and Joyce Utz

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:13 p.m. by Chairman Mike Oberhaus.

B. Approval of Minutes – February 7, 2018

Mr. McKissick made the motion to approve the minutes as presented. Mr. Johnson seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Dr. VandeWiele made a blanket motion to approve agenda items 3C, 4A, 4B, and 6. Mr. McKissick seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Petrie, Mr. Johnson, Mr. McKissick, Mr. Bumann, Dr. VandeWiele, Mr. Miller, Dr. Morrow and Dr. Oberhaus. Nays: None.

3.C. Recommendation to Approve Bills – March & April 2018

4. Personnel

A. Employment:

1. Audrey Barnes, Black Hawk Center Paraprofessional (Start date 2/26/18)
2. Brittany Turner, D/HH Teacher (2018-19 school year)
3. Sarah DePover, D/HH Interpreter (2018-19 school year)

B. Resignations:

1. Taylor Anderson, SLP (effective end of contract 2017-18)
2. Teresa Barker, OT (effective end of contract 2017-18)
3. Amber Brackemyer, Center Paraprofessional (effective end of contract 2017-18)
4. Rebecca Kurt, Social Worker (Irrevocable Letter of Retirement; effective end of FY2020)
5. Sharon Mason, D/HH Paraprofessional
6. Cynthia Tobin, Psychologist (effective end of contract 2017-18)
7. Amanda Wessels, Phoenix Paraprofessional (effective 3/23/18)

6. Power IEP Contract Renewal

3. Business Office

A. Finance Department Report

Dawn Swanson reported the following:

- The Business Office is continuing to work on the balance sheets.
- BHASED has been working with the IRS to gain approval for electronic submissions.
- It has been reported there are 2 years (2015 and 2016) of Medicare and Social Security wages that were not properly recorded by the Social Security Administration. The Business Office has been working to clear this up.
- The cost calculations have been completed for Medicaid Fee-for-Service.

B. Presentation of FY17 Audit Report

Dawn Swanson reviewed the FY17 Audit Report. She stated she was disappointed in the fee charged in relation to the services provided. After discussion, the Superintendents directed BHASED to submit a RFP to other audit firms to compare services/fees.

C. Financial Statements – January thru March 2018

Dawn Swanson reviewed the new format of the Financial Statements.

5. BHASED Programs Philosophy

The Black Hawk Center and Phoenix Program are currently at or near capacity. Given the difficulty finding and hiring qualified special education teachers, BHASED has been unable to fill 6 teaching positions and have been using long-term subs. The BHASED Coordinators have been working with district staff to ensure the “appropriateness” of district referrals to the BHASED programs. Do we continue using long-term substitute teachers to fill vacancies or do we consider cutting back the size of our programs? The Superintendents agreed that we are required to educate students in the most appropriate setting; if districts are not following guidelines for appropriate placement, discussion needs to occur with these district(s) to rectify the issue. The Superintendents also agreed to continue to use long-term subs to fill vacancies in the Cooperative programs. Discussion was held regarding the possibility of expanding BHASED programs out into the Districts if space becomes an issue. There was also discussion regarding how other districts in the Cooperative and in Iowa are addressing special education teacher shortages.

7. BHAEC Playground Project

Currently \$225,801 of the \$250,000 has been raised for the new BHAEC playground. The Superintendents directed Christan to us a purchasing cooperative that would write any RFP’s that would be needed; it was agreed any company associated with US Communities or Buy Boards would be acceptable but she should check with ISBE for other approved purchasing cooperatives. The concrete work and land preparation have been donated.

8. Executive Session

Mr. McKissick made the motion to go into Executive Session to discuss collective bargaining matters between the public body and its employees. Mr. Johnson seconded the motion. The motion carried unanimously by a voice vote. The Superintendents went into Executive Session at 1:04 p.m.

Mr. McKissick made the motion to return to Open Session. Mr. Perry seconded the motion. The motion carried unanimously by a voice vote. The SAC returned to Open Session at 1:42 p.m.

9. Director’s Report and Informational Items

A. FY19 Meeting Schedule – Christan shared the meeting schedule for 2018-19.

B. Professional Development Offering for 2018-19 – A listing of workshops was handed out.

C. IDEA Grant – Final amendments are due before the end of May. Christan also reported that all of the Cooperative districts had met Indicators 4a, 9, 10, 11, 12, and 13. She shared that 12 of the 14 districts met MOE this year.

There being no further business, Mr. Bumann made the motion to adjourn. Mr. Johnson seconded the motion. The motion carried unanimously by a voice vote. The meeting was adjourned at 1:44 p.m.

Respectfully,

Dr. Mike Oberhaus, Chairman

Ms. Christan Schrader, Secretary