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Christan Schrader
Director

GOVERNING BOARD MINUTES

May 15, 2018

MEMBERS PRESENT: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Sue Lyon, and Janet Neff

MEMBERS ABSENT: Janice Allison, Barbara Chiles, Todd Caves, Brandon Cooper, John Barton, Ginger Anderson, Liz Bornhoeft, Justin Anderson, and Tammy Muerhoff (Ex-Officio)

BHASSED STAFF: Christan Schrader, Dawn Swanson, and Joyce Utz

1. Preliminary

A. Call to Order

The Governing Board meeting was called to order at 6:00 p.m. by President Janet Neff.

B. Approval of Minutes – March 20, 2018 & April 17, 2018

Kevin Rossmiller made the motion to approve the minutes as presented. Janet Flaherty seconded the motion. The motion carried unanimously by a voice vote.

2. Blanket Motion

Kevin Rossmiller made the motion to blanket agenda items 3B, 3C, 4A, 4B, 4C, and 6. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, and Janet Neff. Nays: None.

3. Business Office

B. Approval of Bills – March & April 2018

C. Approval of Financial Statements – January – March 2018

4. Personnel

A. Employment:

1. Allison Wilhelm, Special Education Coordinator (2018-19 school year)
2. Karen Carney, Part-Time Speech/Language Pathologist (2018-19 school year)
3. Brittany Turner, D/HH Teacher (2018-19 school year)
4. Sarah DePover, Sign Language Interpreter (2018-19 school year)
5. Nacole Jackson, Sign Language Interpreter (2018-19 school year)
6. Audrey Barnes, Black Hawk Center Paraprofessional (beginning 2/26/18)

B. Resignations:

1. Taylor Anderson, SLP (effective end of contract 2017-18)
2. Sharon Mason, D/HH Paraprofessional
3. Cynthia Tobin, Psychologist (effective end of contract 2017-18)
4. Amanda Wessels, Phoenix Paraprofessional (effective 3/23/18)
5. Allison Wilhelm, Social Worker (effective end of contract 2017-18)
6. Kathleen Weber, Paraprofessional/Job Coach (effective 5/16/18)
7. Karen Carney, Full-time Speech/Language Pathologist (end of contract 2017-18)
8. Emily McViety, OT/PT Paraprofessional (end of contract 2017-18)

C. Retirements:

1. Larry Powell, Black Hawk Center Paraprofessional (effective 5/31/18)
2. Shirley Powell, Black Hawk Center Paraprofessional (effective 5/31/18)
3. Rebecca Kurt, Social Worker (Irrevocable Letter of Retirement; effective end of FY2020)
4. Gary Maiden, Job Developer (Irrevocable Letter of Retirement, effective end of FY 2020)
5. Teresa Barker, OT (effective end of contract 2017-18)

6. Power IEP Contract Renewal

Sue Lyon arrived at 6:05 p.m.

3A. Finance Department Report

Dawn Swanson went over the new format of the financial reports; as well as the fund balances. She also explained that the BHASED business office has been working with the Social Security Office and IRS to correct information from 2015 & 2016. A partial electronic file was received by Social Security for these two years. Therefore, some of the employee's information was not recorded and has had to be entered manually by the Social Security office. At this time, the problem is almost completely rectified. The cost calculations for Medicaid-Fee-For-Service have been completed. The current cash flow is good at this point.

Gary Rowe made them motion to accept the financial report as presented. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Sue Lyon, and Janet Neff. Nays: None.

5. BHASED Programs Philosophy

Discussion was held at the last SAC meeting regarding the philosophy for the BHASED Phoenix and Center program's process for accepting and placing students. Given the difficulty finding and hiring qualified special education teachers, BHASED has been unable to fill six teaching positions this year and have been using long-term substitutes; also, both programs are at or near capacity. The questions were asked of the Superintendents if they wanted BHASED to continue to use long-term subs or do we cut back the size of our programs? The consensus of the Superintendents is they would like to continue to have BHASED provide the services and increase programs as needed. They also discussed the possibility of opening more inter-district programs if the numbers continue to increase.

7. BHAEC Playground Project

Approximately \$225,000 of the \$250,000 has been raised for the new playground at the Black Hawk Center. The concrete and land preparation work has been donated. We are hoping to break ground this summer. Christan discussed with the SAC to use a purchasing cooperative to obtain the equipment and if the required RFP process will be utilized for the equipment installation.

Kevin Rossmiller made the motion to approve BHASED utilizing a purchasing cooperative to handle the equipment purchases for the new playground at Black Hawk Center. Julie Wittenauer seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Sue Lyon, and Janet Neff. Nays: None.

8. Executive Session

Janet Flaherty made the motion to go into Executive Session to discuss the employment, compensation, discipline, performance or dismissal of specific employees of the public body and collective negotiating matters between the public body and its employees. Gary Rowe seconded the motion. The motion carried unanimously by a voice vote. The Governing Board went into Executive Session at 6:20 p.m.

Kevin Rossmiller made the motion to return to Open Session. Sue Lyon seconded the motion. The motion carried unanimously by a voice vote. The Governing Board returned to Open Session at 6:32 p.m.

Kevin Rossmiller made the motion to approve the Collective Bargaining Agreement as presented. Janet Flaherty seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Kevin Rossmiller, Julie Wittenauer, Janet Flaherty, Gary Rowe, Sue Lyon, and Janet Neff. Nays: None.

9. Director's Report and Informational Items – Christan shared with the Board the upcoming end of the year events.

Mr. Earl Strupp, former Rock Island Board member and BHASED Governing Board member, was honored. Mr. Strupp passed away earlier this Spring.

There being no further business, Gary Rowe made the motion to adjourn. Kevin Rossmiller seconded the motion. The motion carried unanimously by a voice vote. The Governing Board meeting was adjourned at 6:37 p.m.