



Christan Schrader  
Director

**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING  
November 1, 2017**

**Members Present:** Ron Jacobs, Scott Petrie, Joe Blessman, Carl Johnson, Scott McKissick, Shannon Bumann, Kristin Humphries, Lanty McGuire, Terri VanDeWiele, Perry Miller, Jay Morrow, and Mike Oberhaus  
**Members Absent:** Andy Richmond, Alan Boucher, and Tammy Muerhoff (Ex-Officio)  
**Guests:** Ted Trueblood, Eagle Ridge Principal

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee meeting was called to order at 12:00 noon by Chairman Mike Oberhaus.

B. Approval of Minutes – June 7, 2017, June 22, 2017, and August 2, 2017

Dr. Morrow made the motion to approve the minutes as presented. Mr. Bumann seconded the motion. The motion carried unanimously by a voice vote.

2. Business Office

A. Finance Department Report

Dawn Swanson, Business Manager, reported that the BHASED business office is now fully staff. They have been working on opening communication with the BHASED employees to better understand their personnel data, benefits available and how they are linked to hours worked. All of this information is now readily available for staff through their Employee Portal in the new SDS software. Mileage reimbursement will now be deposited directly as opposed to a paper check as in the past.

Also, the TRS report has been completed. The Audit is scheduled for November.

B. Recommendation to Approve Bills – August, September, and October 2017

Dr. VanDeWiele made the motion to recommend approval of the bills as presented. Mr. Petrie seconded the motion. The motion carried unanimously by a voice vote.

3. Personnel

Mr. Jacobs made the motion to approve the Personnel Employment and Resignations and Separations of Employment as presented. Mr. Petrie seconded the motion. The motion carried unanimously by a voice vote.

3.1 Employment:

- A. Krista Stevenson, Phoenix Program Paraprofessional
- B. Cynthia Tobin, School Psychologist
- C. Sophia Clay, Black Hawk Center Paraprofessional
- D. LauraBeth Culbert, Phoenix Program Paraprofessional
- E. Jill Kent, Payroll/Human Resource Specialist
- F. Ben Ashcraft, Black Hawk Center Paraprofessional
- G. Meredith Logston, Black Hawk Center Paraprofessional
- H. Allison Hanson, Black Hawk Center Paraprofessional

3.2 Resignations and Separations of Employment:

- A. Tiffany Bowes, Phoenix Food Server
- B. Kelly O'Connor, Phoenix Program Paraprofessional
- C. Barb Bichel, Black Hawk Center Paraprofessional
- D. Carri Toppert, Black Hawk Center Teacher
- E. Zoanne Olson, Black Hawk Center Paraprofessional
- F. Daniel Haughey, Black Hawk Center Paraprofessional

4. BHASED Director Performance Evaluation

Dr. Oberhaus will be sending out forms to all Superintendents to assist in evaluating Christian Schrader; he asked everyone to fill these forms out and return to him within the next two weeks. If there are any questions, please contact Dr. Oberhaus.

5. Recommendation to Approve Policies – First Reading

The following policies were reviewed for a first reading: 2:100; 2:250; 2:260; 4:15; 5:10; 5:20; 5:120; 5:125; 5:185; 5:230; 5:300; 6:70; 7:20; 7:50; 7:100; 7:180; 7:275; 8:30; and 8:70.

6. Informational Items

A. Medicaid Fee-For-Service Vendor Change – Update

Christian Schrader reported the following:

- BHASED is still receiving payments from services provided last year through Hawthorne and Associates. Medicaid billings can be processed 18 months after the date of service.
- The State just released a Medicaid Fee-For-Service voucher totaling \$183k. This is an adjustment to services submitted during the 2013-2014 school year. This should be processed in the near future.
- Medicaid distributions will continue to be processed and flowed through BHASED. This decision was made in order to ease the burden on the districts having to process the payment and pay the vendor fees. Also, the process of registering to receive payments from Medicaid through the IMPACT system is burdensome; this has been taken care of for all districts.
- The first payment from BDS is not expected until December.
- There was a question raised about districts “double-dipping” and using IDEA grant dollars to pay for the staff who claim Medicaid reimbursement. If Federal grant dollars are used to pay for these services they should not be claiming Medicaid Reimbursement. Christian will be setting up appointments with districts to make sure this isn’t happening.

B. ISBE Special Education Personnel Data Collection

- BHASED will continue to collect and submit special education personnel data to ISBE at their direction. Personnel reimbursement was eliminated with ESSA but we are still being asked to submit this information to the State.

C. OSER’s Rescinded Documents

- It was reported that Betsy DeVos rescinded 72 guidance documents that had been released by the Office of Special Education and Rehabilitation Services or OSERS which is the National Department of Special Education. These documents are either outdated, unnecessary, or have been superseded by new regulations or guidance.

D. IDEA Periodic Grant Reporting

- There is now the need to submit periodic updates regarding grant progress for the IDEA grants. This is a GATA requirement; districts will not have to complete this information as BHASED will complete all the required information.

E. Lead Testing

- The water at the Center and Phoenix needs to be tested because there are 5<sup>th</sup> grade students at both programs. Two bids were obtained; we will be using Graves. They quoted \$2100 and will come do all of the testing.

F. FY 2018 Needs

- This process will begin in the next several weeks. We will be surveying staff regarding a variety of things including trainings and services they would like to see from BHASED. The Coordinators will also be gathering student/staff trend data for the districts and looking to set up times to share that information to help districts begin planning for FY 2019.

G. Deaf and Hard of Hearing Program

- This program will transition out of Moline and be moving to a BHASED run program. There are several factors to consider. Moline has agreed to allow us to gradually transition the program out of their district as staff and space become available; which could be a multiple year process. Any district which might have classrooms available please let Christian know. Christian will be developing a plan/timeline for the transition of this program.

H. Health Insurance

- Mike Parrott will be at the January SAC meeting to do a presentation on joining the ISC health insurance cooperative through Blue Cross/Blue Shield and AJG.

I. Program Updates

- The van at the Phoenix program was vandalized; windows will need repaired.
- The Center has reached the half way mark in fundraising for the new playground. The playground can be done in segments; would like to break ground next year.
- Numerous activities have or will be occurring: Homecoming; a Green House was donated; the River Music Experience continues to visit; students will be decorating a tree for the Festival of Trees; students will be designing Christmas cards to be sold; there is a new Facebook page; and they continue to follow the Health and Wellness curriculum.

There being no further business, Mr. Petrie made the motion to adjourn. Mr. Bumann seconded the motion. The motion carried unanimously by a voice vote. The SAC meeting was adjourned at 12:26 p.m.

Respectfully,

---

Dr. Mike Oberhaus, Chairman

---

Ms. Christan Schrader, Secretary