



Christan Schrader
Director

SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
August 2, 2017

MEMBERS PRESENT: Joe Blessman, Lanty McGuire, Terri VanDeWiele, Perry miller, Jay Morrow, Mike Oberhaus and Tammy Muerhoff (Ex-officio)

MEMBERS ABSENT: Ron Jacobs, Scott Petrie, Andy Richmond, Carl Johnson, Scott McKissick, Shannon Bumann, Kristin Humphries and Alan Boucher

BHASED STAFF: Christan Schrader, Dawn Swanson and Joyce Utz

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:08 p.m. by Chairman Mike Oberhaus. Dawn Swanson, BHASED's new Business Manager, was introduced to the SAC.

B. Approval of Minutes - June 7, 2017

The approval of the minutes was tabled to the October meeting so all members could have an opportunity to review the minutes.

2. Communication

No communication was shared at this time.

3. Blanket Motion

Ms. VanDeWiele made the motion to blanket agenda items 4. B., 5, 6, and 7. Dr. Morrow seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Blessman, Mr. McGuire, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Dr. Oberhaus. Nays: None.

4.B. Recommendation to Approve Bills - June & July 2017

5. Personnel

5.1 Employment:

- A. Mark Buyck, Phoenix Program Teacher - 180 days
- B. Alison Soto, Educational Audiologist - 200 days
- C. Deb Bert, Teacher of the Visually Impaired - up to 15 hours/week
- D. Michelle Kroll, Teacher of the Visually Impaired - up to 6 hours/week

5.2 Resignations:

- A. Justin Thies, Teacher Phoenix Program (effective June 20, 2017)
- B. Corinne Heller, Audiologist (effective 6/30/17)
- C. Fina Nache, Paraprofessional (effective 7/28/17)
- D. Jasmine Young, Psychologist (7/21/17)

6. IMRF Authorized Agent

7. BHASED Treasurer

4. A. Finance Department Report

Dawn Swanson reported she is preparing information for the audit. BHASED switched to new accounting software as of July 1, 2017. However, the audit will be conducted using the information from the previous system.

A 2015 IDEA payment owed to Colona, but never paid, was sent to them. Also, Medicaid payments are now up to date.

Dawn stated she is looking for a foundation to start with in order to provide everyone consistent and accurate data and financial information.

With the current financial situation in Illinois, Dr. Oberhaus asked the SAC if anyone had concerns regarding the pre-billing from BHASED. No one indicated a concern at this time.

8. Executive Session

Mr. Blessman made the motion to go into Executive Session to discuss personnel. Mr. McGuire seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Blessman, Mr. McGuire, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Dr. Oberhaus. Nays: None. The SAC went into Executive Session at 12:16 p.m.

Dr. Morrow made the motion to return to open session. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote. The SAC returned to open session at 12:45 p.m.

9. FY 2018 Budget

Christan Schrader reviewed the purposed FY 18budget. Dr. Oberhaus stated there needs to be an amount entered for Estimated Cash.

Dr. VanDeWiele made the motion to recommend the approval of the FY18 Budget with the Estimated Cash amount entered. Mr. Blessman seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Blessman, Mr. McGuire, Dr. VanDeWiele, Mr. Miller, Dr. Morrow and Dr. Oberhaus. Nays: None.

Dr. Oberhaus would like to have a more detailed listing of what services cost; this will be discussed at a future meeting.

10. Director's Report

Christan Schrader reported the following: 1) keyless locking systems are being installed at BHASED, the Center and Phoenix; 2) Power DS trainings are scheduled; 3) 8/14 will be Opening Day for BHASED staff at the Center; and 4) BHASED is in the process of transitioning to managed printing.

11. Adjourn

There being no further business, Dr. Morrow made the motion to adjourn. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a voice vote. The SAC meeting was adjourned at 1:00 p.m.

Respectfully,

Dr. Mike Oberhaus, Chairman

Christan Schrader, Secretary