



**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
February 1, 2017**

Present: Scott Petrie, Kyle Ganson, Joe Blessman, Shannon Bumann, Terri VanDeWiele, Alan Boucher, Kristin Humphries, Mike Oberhaus and Jay Morrow

Absent: Ron Jacobs, Tom Berg, Andy Richmond, Perry Miller and Tammy Muerhoff (Ex-Officio)

BHASED Staff: Christan Schrader and Katie Kuehl

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 p.m. by Chairman Jay Morrow.

B. Approval of Minutes – January 11, 2017

Mr. Bumann made the motion to approve the January 11, 2017 minutes as presented. Mr. Ganson seconded the motion. The motion carried unanimously by a voice vote.

2. Communication

No one requested an opportunity to address the SAC at this time.

3. Reports

A. Reports from SAC Members

No reports were given at this time.

B. Citizens wishing to address the SAC on items not on the agenda.

No one requested an opportunity to address the SAC at this time.

4. Blanket Motion

Dr. VanDeWiele made the motion to blanket agenda items 5.A, 5.B., 6.1 A-D, and 7. Dr. Oberhaus seconded the motion. The motion carried unanimously by a voice vote.

5. Business/Finance

A. Recommendation to Approve Financial Statements – December 2016

B. Recommendation to Approve Bills – January 2017

6. Personnel

6.1 Employment:

A. Jacklin Day, Cook at Black Hawk Center (effective 01/30/2017)

B. Nathan Weber, Paraprofessional at the Phoenix Program (effective 01

C. Keith Case, Custodian (effective 01/23/2017)

D. Kathryn Blade, Part-time, Temporary Social Worker (effective ~March 3, 2017)

7. Policies – Second Reading

Recommended policy changes to be approved and sent to the Governing Board for a first reading: 2:125, 2:125-E1, 2:125-E2, 2:200, 2:220, 2:220-E1, 2:220-E2, 2:220-E4, 2:220-E5, 2:220-E6, 2:220-E7, 2:220-E8, 4:60, 4:1755:10, 5:60, 5:60-E1, 5:60-E2, 5:190, 5:250, 5:260, 5:280, 5:330, 6:50, 6:340, 7:70, 7:250, 7:260, 7:310, 7:315, 8:70, 2:260, 5:32, 5:230, 7:20, and 7:180.

8. Executive Session

Dr. Oberhaus made the motion to go into Executive Session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Ganson seconded the motion. The motion carried unanimously by a voice vote. The SAC went into Executive Session at 12:05 p.m.

Mr. Ganson made the motion to return to Open Session. Mr. Blessman seconded the motion. The SAC returned to Open Session at 12:50 p.m.

9. Director's Report

1. Medicaid Billing Software – Power DS

BHASED currently uses Hawthorne and Associates as the Cooperative's Medicaid Fee for Service provider. Christan reported she is looking into changing providers to Power DS; this system was developed by the company who developed the Power IEP software being used in the Coop. Christan shared the advantages/benefits of the Power DS system.

2. BHASED Cash Flow

There is a concern regarding the Coop's cash flow situation and the need to make sure we are able to make it through the remainder of the year. Katie is working on a detailed cash flow analysis. We will be reviewing this information and would like to schedule a meeting with the Finance Committee to discuss ways to improve and maintain a consistent cash flow.

3. IDEA Grant Funds Available

The IDEA grant funds are now available to the districts.

4. SPED Personnel Reimbursement was discussed.

5. ESY Dates – June 5 through June 23; 8:00 am – 12:00 noon daily

6. Program Updates

The Center is continuing fund raising events for the proposed playground. UT will be sponsoring a chili supper on February 3rd with all proceeds donated to the playground fund. There will be a celebrity basketball game on February 25th to benefit this project. Also, the Center is hosting The Food Bank on February 11th from 7:30 a.m. to 1:00 p.m.

There being no further business, Mr. Ganson made the motion to adjourn. Dr. VanDeWiele seconded the motion. The SAC adjourned at 1:05 p.m.

Respectfully,

Dr. Jay Morrow, Chairman

Ms. Christan Schrader, Secretary