



SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
January 11, 2017

Members Present: Ron Jacobs, Scott Petrie, Kyle Ganson, Kristin Humphries, Terri VanDeWiele, Alan Boucher, Perry Miller, Mike Oberhaus and Jay Morrow

Members Absent: Tom Berg, Andy Richmond, Joe Blessman, Shannon Bumann and Tammy Muerhoff (Ex-Officio)

BHASED Staff : Christan Schrader, Katie Kuehl and Joyce Utz

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:05 p.m. by Chairman Jay Morrow.

B. Approval of Minutes – November 2, 2016

Dr. Oberhaus made the motion to approve the November 2, 2016 SAC minutes as presented. Mr. Ganson seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Ganson, Dr. VanDeWiele, Mr. Boucher, Dr. Oberhaus and Dr. Morrow. Nays: None.

2. Communication

No one requested an opportunity to address the SAC at this time.

3. Reports

A. Reports from SAC Members

No reports were given at this time.

B. Report from BHASED Director

This report will be given later in the meeting.

C. Citizens wishing to address the SAC on items not on the agenda.

No one requested an opportunity to address the SAC.

Mr. Humphries arrived at 12:07 p.m.

4. Blanket Motion

Dr. VanDeWiele made the motion to blanket agenda items 5.A. & B., 6.1 A-E, 6.2 A. & B., 6.3 A., and 8. Dr. Oberhaus seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Ganson, Mr. Humphries, Dr. VanDeWiele, Mr. Boucher, Dr. Oberhaus and Dr. Morrow. Nays: None.

5. Business/Finance

A. Recommendation to Approve Financial Statements – October & November 2016

B. Recommendation to Approve Bills – November & December 2016

6. Personnel

6.1 Resignations:

A. Kimberly Davis – Social Worker (effective 12/16/2016)

B. Burnell Eckardt – Paraprofessional (effective 12/21/2016)

C. Lisa Lee – Cafeteria Cook (effective 1/15/2017)

D. Kerry McCracken – Occupational Therapist (effective 12/21/2016)

E. Rebecca Temple – Teacher (effective 12/21/2016)

6.2 Employment:

- A. Kelly LeFebvre – Nurse, \$21/hour, 3 days/week (Start date: 11/28/16)
- B. Sarah Henderson – Occupational Therapist, MS +45 Step 8 (Start date: 1/9/2016)

6.3 Maternity Leave

- A. Elizabeth Anderson – School Social Worker (March 3, 2017 – May 25, 2017)

8. Resolution to Regulate Expense Reimbursements

7. Policies – First Reading

The following policies were reviewed 2:125, 2:125-E1, 2:125-E2, 2:200, 2:220, 2:220-E1, 2:220-E2, 2:220-E4, 2:220-E5, 2:220-E6, 2:220-E7, 2:220-E8, 4:60, 4:1755:10, 5:60, 5:60-E1, 5:60-E2, 5:190, 5:250, 5:260, 5:280, 5:330, 6:50, 6:340, 7:70, 7:250, 7:260, 7:310, 7:315, 8:70, 2:260, 5:32, 5:230, 7:20, and 7:180, and forwarded to the Governing Board for a first reading.

Mr. Miller arrived at 12:19 p.m.

9. Needs Assessment

The results of the District level survey were presented. In addition, Christan and Katie have met with each department or program to discuss their current program, goals for the upcoming school year and initial budgeting requests. There are presently no significant changes in staffing or programming being recommended.

10. Executive Session

Mr. Ganson made the motion to go into Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Ganson, Mr. Humphries, Dr. VanDeWiele, Mr. Boucher, Mr. Miller, Dr. Oberhaus and Dr. Morrow. Nays: None.

The SAC went into Executive Session at 12:27 p.m.

The SAC returned to Open Session at 1:14 p.m.

11. Illinois Scholastic Cooperative Presentation

Mr. Mike Parrott, of Arthur J. Gallagher, gave a presentation on a health insurance cooperative. Mr. Parrott shared the Cooperative claim fluctuation protection, the Cooperative advantages, risk sharing, service platform as well as the renewal methodologies.

12. Director's Report and Informational Items

1. Excess Cost Due January 31, 2017 – If you need any further documentation, please contact Katie Kuehl at BHASED.
2. Annual Timely and Meaningful Consultation Meetings – These meetings are to be conducted by March 31, 2017; please submit the information to BHASED.
3. Annual Requests for BHASED Support Services – The forms were mailed to all Superintendents; this will help in staff planning, as well as your commitment to BHASED.
4. Vision Screening Update - One the nurses from the Center will be attending a training session in January; this will allow her to do Vision screenings previously done by the Health Department.
5. Current Staffing Needs – BHASED currently has the following open positions: 2 full-time special education teachers at the Center; 2-3 paraprofessionals (Center & Phoenix); Cafeteria Cook at the Center; 2 part-time, temporary Social Workers; and 1 Custodian/Vocational Support staff.
6. BHASED Cash Flow – As of 12/28/16, ISBE was \$750,000 in payments; they did release \$500,000 in January to allow payroll to be met. At the February SAC meeting, cash flow projections will be shared with the Superintendents so they are aware when billings from BHASED can be expected.
7. Phoenix and Center Program Updates – There are currently 50 students enrolled at the Phoenix program, this includes 3 students from Moline. The staff at Phoenix distributed 75 Christmas baskets and provided additional necessities to 24 of the poorest Phoenix families. The Center had 2 students graduate in December. They continue to plan fundraising activities for the proposed playground. A \$10,000 grant was recently received. To date, \$84,815.00 has been raised.

Christan also shared the FY2017 mandated categorical proration: Sped Personnel – 100%; Funding for students requiring sped services – 99%; Sped Summer School – 89%; Sped Transportation – 100%; and Orphanage – 100%.

Also, if district staff ask for access to iStar (Child Count/Personnel claiming software), we are strongly recommending/requesting that you do not grant them access to this system. This is something BHASED does for all districts. ISBE emails regarding i-Star can for the most part be disregarded as we are taking care of these issues. If there is something we need from you or for you to be aware of we will be reaching out to either you or the staff in your district responsible.

There being no further business, the SAC meeting was adjourned at 1:42 p.m.

Respectfully,

Dr. Jay Morrow, Chairman

Ms. Christan Schrader, Secretary