



**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING  
October 5, 2016**

**Members Present:** Ron Jacobs, Scott Petrie, Tom Berg, Kyle Ganson, Shannon Bumann, Terri VanDeWiele, Alan Boucher and Jay Morrow

**Members Absent:** Andy Richmond, Joe Blessman, Kristin Humphries and Mike Oberhaus

**BHASED Staff:** Christan Schrader, Katie Kuehl and Joyce Utz

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:00 noon by Chairman Jay Morrow.

B. Approval of Minutes – August 10, 2016

Dr. VanDeWiele made the motion to approve the August 10, 2016 SAC meeting minutes as presented. Mr. Berg seconded the motion. The motion carried unanimously by a voice vote.

2. Communication

No one requested an opportunity to address the SAC at this time.

3. Reports

A. Reports from SAC Members

No reports were given at this time.

B. Report from BHASED Director

Christan Schrader reported on the following:

- ISBE just released the FY 16 Excess Cost proration. This year BHASED processed 16 claims from 4 of our districts. This year's pro-ration is 39.5%; BHASED is looking at getting \$11,500 back in excess costs.
- 4 districts in the coop received findings for Indicator 6 Preschool Least Restrictive Environment. If you haven't already, contact your BHASED Coordinator for assistance addressing this for ISBE.
- The information regarding each district's special education orphanage claim payment for FY 16 was emailed.
- FY 17 IDEA Excess cost worksheet, instructions, and resources are now available on the ISBE webpage.
- IAASE Board Meeting last week – there was a lot of talk about ESSA and SSIP and how this is going to impact special education.

4. Blanket Motion

Mr. Berg made the motion to blanket Agenda Items 5 A. & B., 6.1 A-E and 6.2 A-G. Mr. Ganson seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Jacobs, Mr. Petrie, Mr. Berg, Mr. Ganson, Mr. Bumann, Dr. VanDeWiele, Mr. Boucher, Mr. Miller and Dr. Morrow. Nays: None.

5. Business/Finance

- A. Recommendation to Approve Financial Statements – July & August 2016
- B. Recommendation to Approve Bills – August & September 2016

6. Personnel

6.1 Resignations:

- A. Christa Thurman, BHAEC Paraprofessional
- B. Ellery Stewart, Phoenix Program Paraprofessional
- C. Deb Kunakey, BHAEC Teacher
- D. Marcia Holland, BHAEC Nurse (effective 12/21/16)
- E. Desiree Salas, Bookkeeper

6.2 Employment:

- A. Laura Brewer, Phoenix Program Paraprofessional
- B. Brian Davis, BHAEC Paraprofessional
- C. Kasheena Glass, BHAEC Paraprofessional
- D. Ellen Kaschke, BHAEC Paraprofessional
- E. Dominique Knight, BHAEC Paraprofessional
- F. Amber Brackemyer, BHAEC Paraprofessional
- G. Karen Hoffenditz, Transition Coordinator

7. Ten Year Life Safety Survey

Christan Schrader shared with the SAC the health life safety recommendations for the Black Hawk Center and Phoenix program buildings. Ms. Schrader will gather additional information regarding specific costs to the districts and the process for submitting the life safety monies. She will also present a timeline for completing these projects.

8. Executive Session

Mr. Berg made the motion to go into Executive Session to discuss personnel matters. Mr. Ganson seconded the motion. The motion carried unanimously by a voice vote. The SAC went into Executive Session at 12:15 p.m.

Mr. Berg made the motion to return to Open Session. Mr. Jacobs seconded the motion. The motion carried unanimously by a voice vote. The SAC returned to Open Session at 12:38 p.m.

9. Informational Items

- A. Request for Reimbursement Forms – There are new forms to obtain reimbursement for your IDEA grant monies. As you wish to obtain reimbursement for grant expenditures, complete this form indicating the amount you have expended and are requesting reimbursement for; Fax, email or mail them to BHASED to be processed.
- B. Cooperative Maintenance Costs – Christan reported BHASED is interested in finding a way to hire someone who is capable of serving in a maintenance capacity. She shared with the SAC a copy of what BHASED has spent on maintenance and landscaping costs for the past several years. We are not looking for a full-time maintenance person; just someone who that can save us money and ensure we have our immediate needs met.
- C. Snow Removal/Lawn Care – We have terminated our agreement with our current landscaping company effective October 1<sup>st</sup> due to their wages being garnished by the government because they had not paid taxes. We will be bidding these services out very soon.
- D. SELA Fiscal Agent Change Status Update – BHASED was notified yesterday that the ISBE has approved the change in fiscal agent to ISU effective September 1<sup>st</sup>. BHASED will be working to officially transfer those funds to ISU as things are finalized.
- E. Phoenix and BHAEC Updates  
Phoenix Program:
  - 3 new teachers this year;
  - The curriculum has been redesigned;
  - Four students have returned to their home school;
  - 8 new referrals to date.

Black Hawk Area Education Center

- There was a Press Release in the paper today regarding the proposed new playground at the Center.
- Numerous fund raising activities have already occurred and many more planned. There has been approximately \$50,000 raised for this project to date.
- The students will be participating in the Dental bus.
- On 10/20 they will take part in the earthquake drill.
- The students and staff participated last week in the UTHS homecoming parade.

There being no further business, Mr. Bumann made the motion to adjourn. Mr. Boucher seconded it. The motion carried unanimously by a voice vote. The SAC adjourned at 12:48 p.m.

Respectfully,

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Dr. Jay Morrow, Chairman

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Ms. Christan Schrader, Secretary