



BLACK HAWK AREA
SPECIAL EDUCATION DISTRICT

BHASED

Christan Schrader - Director

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**SUPERINTENDENTS' ADVISORY COMMITTEE MEETING
January 13, 2016**

- Members Present:** Dave Deets, Tom Berg, Kyle Ganson, Andy Richmond, Ron Jacobs, Shannon Bumann, Jay Morrow, Terri VanDeWiele, Alan Boucher, and Kristin Humphries
- Members Absent:** Jane Eichman, Jack Bambrick, Mike Oberhaus and Tammy Muerhoff (Ex-Officio)
- BHASED Staff:** Christan Schrader, Chris Goodson, Scott Petrie, and Joyce Utz
- Guests:** Mike Ruff (Special Education Coordinator for Rockridge #300)

1. Preliminary

A. Call to Order

The Superintendents' Advisory Committee (SAC) meeting was called to order at 12:01 p.m. by Chairman Kristin Humphries.

B. Approval of Minutes – November 4, 2015

Mr. Berg made the motion to approve the November 4, 2015 minutes as presented. Dr. VanDeWiele seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Deets, Mr. Berg, Mr. Ganson, Mr. Richmond, Mr. Jacobs, Mr. Bumann, Dr. Morrow, Dr. VanDeWiele, Mr. Boucher, and Mr. Humphries. Nays: None.

2. Communication

No one requested an opportunity to address the SAC at this time.

3. Reports

A. Reports from SAC Members

No reports were given.

B. Report from BHASED Director

Ms. Schrader reported on the following:

- The needs assessment surveys were sent to the SAC members who then distributed them to the appropriate staff within their districts. In-service results were shared; BHASED will use these suggestions as a guideline for next year's professional development.
- The BHASED Assistants have devised a rubric to use in IEP review. They will begin this spring using the rubric when reviewing inter-district IEPs; with implementation on district IEP's in the fall. This will assist the districts to remain in compliance with State guidelines.
- BHASED has applied for a new teacher mentoring grant; no word on the status at this time.
- The SAC is scheduled to meet on February 3, 2016; after discussion it was decided to cancel this meeting and reschedule for March 2, 2016 to allow adequate time for any possible RIF's.

C. Citizens wishing to address the SAC

No one requested an opportunity to address the SAC at this time.

4. Blanket Motion

Mr. Berg made the motion to blanket agenda items 5.A. and B., 6. and 7. Dr. Morrow seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Deets, Mr. Berg, Mr. Ganson, Mr. Richmond, Mr. Jacobs, Mr. Bumann, Dr. Morrow, Dr. VanDeWiele, Mr. Boucher, and Mr. Humphries. Nays: None.

5. Business/Finance

- A. Recommendation to Approve Financial Statements – July thru November 2015
B. Recommendation to Approve Bills – November and December 2015

6. Personnel

A. Employment: Brett Lohman, BHAEC Paraprofessional

7. Policies – First Reading

2:200, 2:220-E2, 4:170, 5:90, 5:100, 6:50, 7:100, 7:130, 7:140, 7:290, 7:340, and 8:30

8. Audit Report

Mr. Jacobs made the motion to approve the audit report as presented. Mr. Berg seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Deets, Mr. Berg, Mr. Ganson, Mr. Richmond, Mr. Jacobs, Mr. Bumann, Dr. Morrow, Dr. VanDeWiele, Mr. Boucher, and Mr. Humphries. Nays: None.

9. Needs Assessment Recommendations

Christan Schrader shared her recommendations for the 2016-17 needs assessment. Final recommendations will be presented at the March SAC meeting for approval.

10. Executive Session

Dr. Morrow made the motion to go into Executive Session to discuss personnel and compensation matters. Mr. Bumann seconded the motion. The motion carried unanimously by a roll call vote. Ayes: Mr. Deets, Mr. Berg, Mr. Ganson, Mr. Richmond, Mr. Jacobs, Mr. Bumann, Dr. Morrow, Dr. VanDeWiele, Mr. Boucher, and Mr. Humphries. Nays: None.

The SAC went into Executive Session at 12:18 p.m.

Mr. Deets made the motion to return to Open Session. Mr. Bumann seconded the motion. The motion carried unanimously by a voice vote.

The SAC returned to Open Session at 12:45 p.m.

11. Informational Items:

- A. Timely and Meaningful Consultation – The districts do not have to send all the documentation to the State as in the past.
- B. Excess Cost – Scott Petrie reviewed the excess cost worksheets and the required information districts will need to submit.
- C. BHASED Logo and Website – Christan demonstrated BHASED's new website, designed by Corey Fineran, BHASED Transition Specialist.
- D. BHAEC and Phoenix Updates – There are currently 132 students enrolled at the Center with 2 more beginning by 2/1/16. The Center is also involved in numerous fund raisers.

The Phoenix Program currently has 47 students and 2 referrals. A Riverdale student graduated from Phoenix on 1/12/16.

- E. Director's Performance Evaluation – The BHASED Director's performance evaluation was handed out to all SAC members. This document is to be returned to Chairman Kristin Humphries by 1/29/16.

There being no further business, Mr. Bumann made the motion to adjourn. Mr. Berg seconded the motion. The motion carried unanimously by a voice vote. The SAC was adjourned at 1:00 p.m.

Respectfully,

Mr. Kirstin Humphries, Chairman

Ms. Christan Schrader, Secretary